

| | | | |
|----------------------|-----------------------------|--------------------|--------------------|
| Meeting Title | Council of Governors | | |
| Date | 26 January 2023 | Agenda item | CGo.1.23.11 |

Governors Annual Evaluation and Skills and Knowledge Audit

| | | | |
|--|---|-------------|--|
| Presented by | Laura Parsons, Associate Director of Corporate Governance / Board Secretary | | |
| Author | Jacqui Maurice, Head of Corporate Governance | | |
| Governance responsibility | Council of Governors | | |
| Purpose of the paper | To advise the Council of their annual evaluation and, skills and knowledge audit. The Council is asked to review the documents presented at Appendix 1 and Appendix 2 and confirm any amendments prior to their circulation to Governors at the end of February for completion. The outcomes from the audits will be presented to the Council for review in April 2023. | | |
| Action required | For decision | | |
| Previously discussed at/informed by | | | |
| Previously approved at: | Committee/Group | Date | |
| | | | |
| | | | |

Situation and Background

Governors Annual Evaluation

Section B6.5 of the Foundation Trust Code of Governance and, section C4.8 of the new Code of Governance (effective from 1 April 2023) requires that Governors periodically assess their collective performance.

A draft 'governor evaluation questionnaire' is attached for your review at Appendix 1.

The questionnaire includes the following sections:

- Size and composition of the Council
- Management of the Council Meetings
- Council of Governors Effectiveness
- The role of the Chair
- Overall Council of Governors Performance

There have been no changes made to the questionnaire which was used for the Governors Annual Evaluation in 2022.

Governors Skills and Knowledge Audit

To further support the improved performance and effectiveness of the Council of Governors, all Governors are asked to complete the annual 'governor skills and knowledge audit'. This is intended to support:

- Identifying individual/collective learning and development to support you in the delivery of your role
- Any particular requirements governors have to support them in the effective delivery of their responsibilities

| | | | |
|---------------|----------------------|-------------|-------------|
| Meeting Title | Council of Governors | | |
| Date | 26 January 2023 | Agenda item | CGo.1.23.11 |

- Identification of particular areas of expertise that may support key activities and initiatives
- The level of networking and engagement activity undertaken by governors within our communities.

The previous iteration of this audit form has been streamlined to ensure key areas are covered and, to make it more manageable for governors to complete.

Review and completion schedule

The Council is asked to consider any amendments / additions it would like to make to either of the attached appendices. Please could this feedback be provided by close of 10 February 2022

The documents will be circulated for approval during the week of 20 February and circulated for completion during the week of 27 February.

Completed documents will be required by close of Friday 17 March via email to sheridan.osbourne@bthft.nhs.uk or post to the Corporate Governance office, Trust Headquarters, Chestnut House, Bradford Royal Infirmary BD9 6RJ.

The results will then be collated and the outcomes presented to the Council for review at the meeting in April 2023 where any actions to support improved performance and effectiveness of the Council of Governors will be agreed.

Recommendation/s

The Council is asked to consider the attached documents at appendix 1 and appendix 2 and confirm any amendments.