

Meeting Title	Board of Directors		
Date	12 May 2022	Agenda item	Bo.5.22.6

Report from the Chairman

Presented by	Dr Maxwell Mclean, Chairman		
Author	Jacqui Maurice, Head of Corporate Governance		
Lead Director	Dr Maxwell Mclean, Chairman		
Purpose of the paper	The report provides an update on activity and engagement involving the Council of Governors and Membership since the previous report provided to the Board in January 2022.		
Key control	N/A		
Action required	To note		
Previously discussed at/informed by	N/A		
Previously approved at:	Committee/Group	Date	

Situation

1. Key items to note from the 28 April Council of Governors meetings

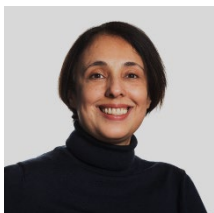
The recording of the Council of Governors meeting is available to view online [here](#). I thought it would also be useful to highlight here in my report the key items from our meeting.

- Governors departing the Council**

It was with some sadness that we acknowledged the departure of three of our Governors who would conclude their current terms at the end of May 2022. These are;



Ms Stella Hall, Public Governor Bradford East
(having served 6 years)



Ms Hardev Sohal, Patient Governor
(having served 9 years)



Ms Wendy McQuillan, Public Governor Keighley
(having served 6 years)

These three governors will be missed particularly for their skills and knowledge held in a wide range of areas. Towards the end of June/early July I will be hosting a short

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celebratory face-to-face event to 'say goodbye to our departing governors and welcome to our new governors'. Our Board members will of course receive an invitation once the date and time are confirmed.

- **Reappointment of Julie Lawreniuk and Mohammed Hussain**

I am delighted to advise the Board that the Council approved the recommendations from the Governors Nominations and Remuneration Committee (NRC) to reappoint both Julie and Mohammed for further terms of three years each. Their terms will both run from 1 September 2022 to 31 August 2025.

- **Reappointment of a new Lead Governor**

I am also delighted to announce that Mark Chambers, Patient Governor, has been appointed by the Council as the new Lead Governor. Mark will assume this role from the end of May 2022 once Wendy McQuillan (the current incumbent) concludes her Governor term. Mark has been appointed for two years.

- **Chair and Non-Executive Director Appraisal processes for 2022**

The Council approved the processes to be undertaken this year. The Senior Independent Director, Julie Lawreniuk, will undertake my appraisal and I will undertake those of the Non-Executive Directors.

- **Governors Annual Evaluation and, Skills/Knowledge and Development Audit**

The outcomes from the evaluation and the audit were received by the Council and will be used to support the development of the engagement and improvement plan for our Council for 2022/23. In particular the Council noted the significant progress made in year with regard to the outcomes from the previous year. In 2021 there were 12 areas in total rated amber (9) and red (3). For 2022 there are 3 areas rated as amber and no areas rated as red. Members of the Council have been invited to join the Corporate Governance team in developing an action plan for the coming year which will be presented to the Council for agreement in July 2022.

- **Planning for the Annual General Meeting (AGM) / Annual Members Meeting (AMM) 2022**

Our AGM/AMM will take place on Friday 23 September 2022 from 5pm to 7pm in the Sovereign Lecture Theatre here at Bradford Royal Infirmary. Governors have been invited to help support the development of the programme for our event. The proposed programme will be presented to the Council for review and approval at the Council meeting scheduled for 21 July 2022.

- **Executive updates**

The Council was again appreciative of the responses provided to questions arising at the joint NED and Governor session held earlier in the day. These questions covered:

- Staffing and in particular focussed on those staff we have on temporary/ fixed term contracts.

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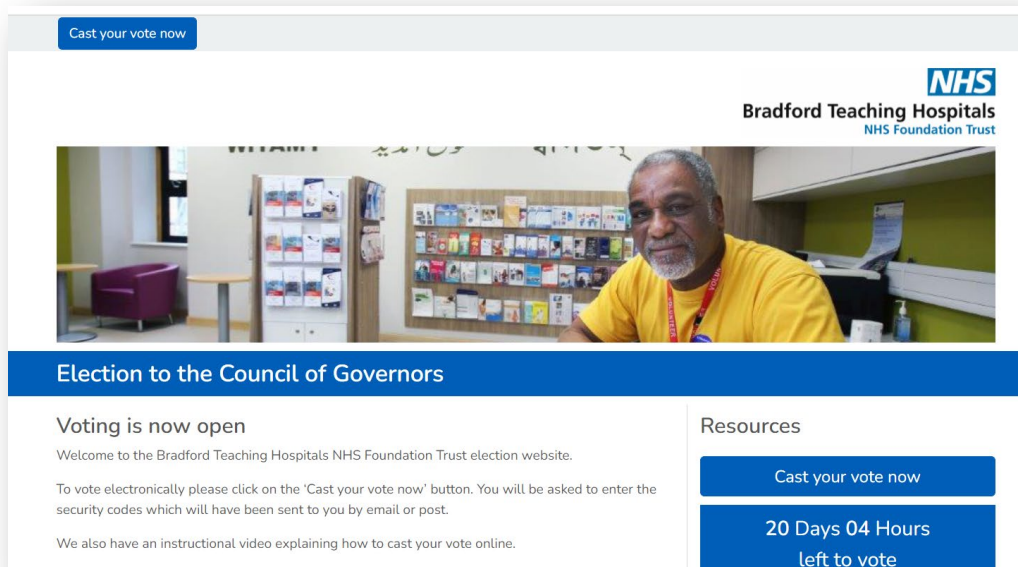
- The Performance position and, our approach in dealing with outsourced areas.
 - The Quality Improvement work undertaken and how our Trust embeds learning.
- I would like to add my thanks for the information provided. The responses will of course be available in the minutes from the meeting once published.

- **Non-Executive Chair reports from Academy and Committees:** The Council was also in receipt of reports from the Non-Executive Director Chairs of the Academies, the Audit Committee and the Charitable Funds Committee and so have been kept apprised of the work of the Trust and the oversight and assurance received by the Board Academies and the Committees.

2. Governor Elections Update

Following the close on nominations on Thursday 7 April, the statement of nominated candidates is available [here](#).

We will be holding elections in our Bradford East constituency to cover two vacancies and, in our Staff Governor Constituency for our Medical and Dental group for one governor.



Cast your vote now

NHS
Bradford Teaching Hospitals
NHS Foundation Trust

Election to the Council of Governors

Voting is now open
Welcome to the Bradford Teaching Hospitals NHS Foundation Trust election website.
To vote electronically please click on the 'Cast your vote now' button. You will be asked to enter the security codes which will have been sent to you by email or post.
We also have an instructional video explaining how to cast your vote online.

Resources
Cast your vote now
20 Days 04 Hours left to vote

Voting is open from 28 April through to 24 May. The results will be provided by our returning officer on 25 May 2022.

We do have two new governors who are 'elected uncontested' to the public membership constituency of Keighley and for our Staff Governor Nursing and Midwifery group. The uncontested report is available online [here](#).

Following the close of the election process on 24 May, the following four vacancies will remain on our Council of Governors.

- Bradford South (1)

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- Keighley (1)
- Rest of England and Wales (1)
- Patient (1)

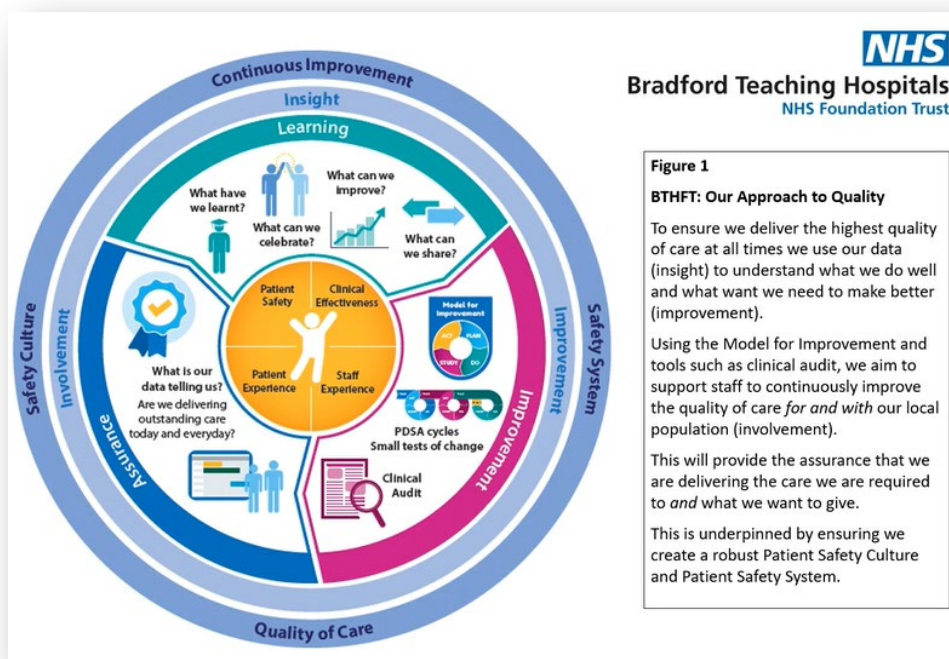
Our next elections process is scheduled to launch in September 2022 and the remaining vacancies will be included as part of our September launch.

3. Quality Account 2022/23 Improvement Priorities

My thanks to LeeAnne Elliot, Deputy Chief Medical Officer Quality, Judith Connor, Associate Director of Quality and Liz Tomlin, Head of Quality Improvement and Clinical Outcomes for the comprehensive session delivered to our Governors on 5 April 2022.

Our agenda broadly covered:

- Quality Team structure, Governance/Assurance/Regulation
- Approach to Quality Improvement
- The Trust's Quality improvement priorities



The recording from the session has been circulated to all Governors who were also provided with the opportunity to share their views via the Menti voting website on the selection of the Quality improvement priorities for 2022/23 onwards. The Corporate Governance team will be working with the Quality Team to seek other engagement opportunities for Governors to regularly meet with the Quality Team through the year about this important area of work.

4. Operational Planning Session

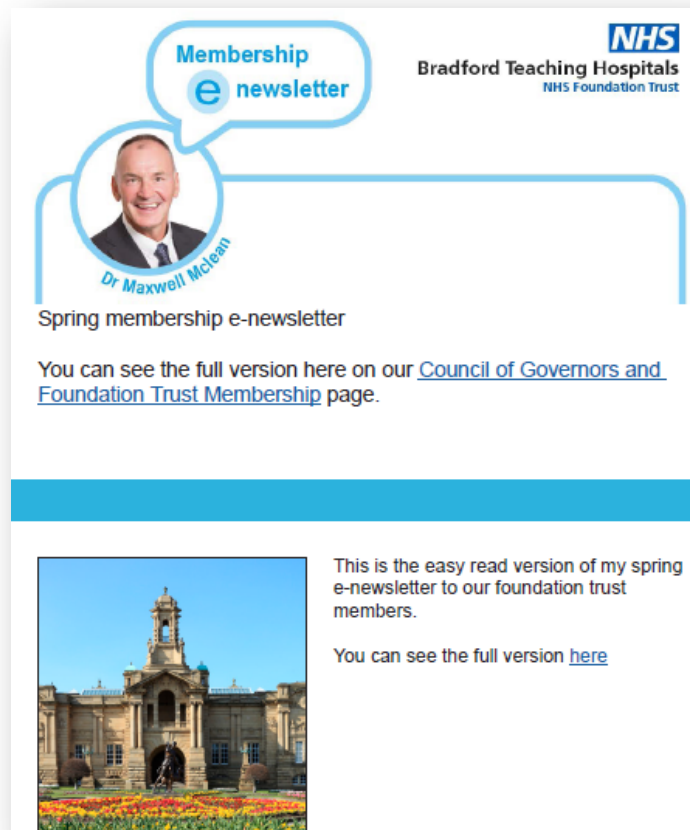
My thanks also to Matthew Horner, Director of Finance and Saj Azeb, Chief Operating Officer

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for delivering the session to Governors on Operational Planning on 11 April 2022, which covered both the Trust plans for our performance activity and our financial position. The session was recorded, and a link was been circulated to all Governors to provide those not in attendance with the opportunity to view and comment. The Operational Plan 2022/23 was discussed and signed off by the Board on 14 April 2022 and will now become part of the Operational Plan for our Place based partnership which will be submitted to NHSE/I.

5. Members e-newsletter Spring 2022

My [spring e-newsletter](#) to members was circulated in March 2022 and includes a special report from Director of Research, Professor John Wright and his team on the activities underway at the Bradford Institute of Health Research. The newsletter also includes links to our previous Board and Council of Governors meetings as well as news highlights from the rest of our Hospitals. The easy read version is available [here](#).



6. Chair's Spring Bulletin for Governors 2022

My latest Chair's Spring Bulletin was also circulated to Governors in March 2022. This bulletin also included the very insightful report from Professor John Wright and his team.

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7. Key Trust Communications

Governors continue to be in receipt of the daily updates regarding the Trust's Covid-19 position. Other key communications continue to be shared with Governors so that Council members remain in touch with developments at our Trust. As a reminder, Governors continue to have access to Let's Talk (staff newsletter), the daily Covid-19 global emails to staff and are also able to access the Chief Executive's weekly vlogs with news from across our Trust.

8. My quarterly meeting with Governors

My last quarterly meeting with Governors took place on 12 April 2022 and my next quarterly meeting is scheduled for Tuesday 5 July 2022. Any issues arising from the session on 5 July will be shared with the relevant Directors and feedback will be provided at Council meeting on 21 July 2022.

9. Joint Session: Governors and Non-Executive Directors

Our next joint session is scheduled for Thursday 21 July 2022 from 2.15pm to 3.15pm (prior to the Council of Governors meeting). The outcomes from this session will be reported later that afternoon at the Council meeting.

Recommendation

The Board of Directors is asked to note this report.