

BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

Date:	Thursday, 12 May 2022	Time:	09:30 – 14.30
Venue:	Microsoft Teams meeting	Chair:	Dr Maxwell Mclean, Chairman

In light of the Government restrictions to groups of people meeting, our meeting of the Board of Directors will take place virtually, and will not be open to the public. The agenda and papers are available on our website and any feedback in relation to their content should be provided to Jacqui Maurice, Head of Corporate Governance (corporate.governance@bthft.nhs.uk) in the first instance. In due course the minutes of this meeting will be published and a recording of the meeting will be available on the Trust's [YouTube channel](#).

- 09:30-10:00 – Scott Hymas, Daniel Norfolk & David Smith – Bo.5.22.3 – Pharmacy presentation
- 10:45-11:00 – Sarah Turner, Assistant Chief Nurse – Bo.5.22.9 – Mental Health Strategy update
- 11:40- 11:55 – Sara Hollins, Director of Midwifery – Bo.5.22.13 - Maternity Services Update
- 12:00-12:20 – Rebecca Lawton, Senior Lecturer, BIHR - Bo.5.22.15 – Research in the Trust

Time	No.	Agenda Item	Lead	Outcome	Papers attached
				To alert To approve To note To assure	

Section 1: Opening matters					
09.30		Chairman's Opening remarks	Chairman		Verbal
	Bo.5.22.1	Apologies for Absence Barrie Senior, Non-Executive Director	Chairman	To note	Verbal
	Bo.5.22.2	Declarations of Interest	Chairman	To note	Bo.5.22.2
	Bo.5.22.3	Modernisation of Pharmacy Services presentation	Chief Operating Officer	To note	Presentation

Section 2: Business from Previous Board Meeting					
10.00	Bo.5.22.4	Minutes of the meetings held on 10 March 2022	Chairman	To approve	Bo.5.22.4
	Bo.5.22.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
10.05	Bo.5.22.6	Report from the Chairman	Chairman	To note	Bo.5.22.6
	Bo.5.22.7	Report from the Chief Executive	Chief Executive	To note	Verbal

Section 4: Delivery of the Trust's Clinical Strategy					
Section 4a: Strategy					
10.30	Bo.5.22.8	Board Assurance Framework & High Level Risks	Director of Strategy & Integration	To approve	Bo.5.22.8
	Bo.5.22.9	Mental Health Strategy 2021/23 update (to include NCEPOD checklist)	Chief Nurse	To note	Bo.5.22.9
	Bo.5.22.10	Procurement Strategy	Director of Finance	To approve	Bo.5.22.10

Section 4b: Finance & Performance					
11.10	Bo.5.22.11	Report from the Chair of the Finance & Performance Academy – March & April 2022	Chair of the Finance & Performance Academy	To note	Bo.5.22.11

BREAK FOR 10 MINUTES

Section 4c: Quality					
11.30	Bo.5.22.12	Report from the Chair of the Quality & Patient Safety Academy – March & April 2022	Chair of the Quality & Patient Safety Academy	To note	Bo.5.22.12
	Bo.5.22.13	Maternity Services Update	Chief Nurse	For decision	Bo.5.22.13
	Bo.5.22.14	COVID-19 Vaccination Programme	Chief Nurse	To note	Verbal
	Bo.5.22.15	Research Activity in the Trust	Chief Medical Officer	To note	Bo.5.22.15

Section 4d: People					
12.20	Bo.5.22.16	Report from the Chair of the People Academy – March & April 2022	Chair of the People Academy	To note	Bo.5.22.16
	Bo.5.22.17	Looking after our people	Director of HR	To note	Verbal
	Bo.5.22.18	Staff Survey Results	Director of HR	To note	Presentation
	Bo.5.22.19	Strategic Equality & Diversity Council update	Chief Executive	To note	Bo.5.22.19
	Bo.5.22.20	Strategic Nurse Staffing review – March 2022	Chief Nurse	To approve	Bo.5.22.20

Section 4e: Partnerships					
13.20	Bo.5.22.21	Partnerships Dashboard	Director of Strategy & Integration	To assure	Bo.5.22.21

Section 4f: Audit & Assurance					
13.25	Bo.5.22.22	Report from the Chair of the Audit Committee – 12 April 2022	Deputy Chair of the Audit Committee	To note	Bo.5.22.22
	Bo.5.22.23	Audit Committee Terms of Reference	Deputy Chair of the Audit Committee	To approve	Bo.5.22.23
	Bo.5.22.24	Report from the Chair of the Charitable Funds Committee – 11 January & 8 March 2022	Chair of the Charitable Funds Committee	To note	Bo.5.22.24

Section 5: Governance					
13.40	Bo.5.22.25	Annual Review of the Constitution	Director of Strategy & Integration	To approve	Bo.5.22.25
	Bo.5.22.26	Self Certification of Compliance with NHS Provider Licence	Director of Strategy & Integration	To approve	Bo.5.22.26
	Bo.5.22.27	NED Independence Test	Director of Strategy & Integration	To approve	Bo.5.22.27
	Bo.5.22.28	Compliance with NHS FT Code of Governance	Director of Strategy & Integration	To approve	Bo.5.22.28
	Bo.5.22.29	Data Security & Protection Toolkit	Chief Digital & Information Officer	To approve	Bo.5.22.29
	Bo.5.22.30	Annual Fire Safety Report	Director of Estates & Facilities	To assure	Bo.5.22.30
	Bo.5.22.31	Annual Security Report	Director of Estates & Facilities	To assure	Verbal

Section 6: Board Meeting Outcomes					
14.25	Bo.5.22.32	Any other business	Chairman	To alert	Verbal
	Bo.5.22.33	Issues to refer to Board Committees/Academies or elsewhere	Chairman	To approve	Verbal

Bo.5.22.34	Date and time of next meetings: 21 June 2022 15:00-16:00 (accounts sign off) 14 July 2022 09:30 22 September 2022 09:30 10 November 2022 09:30	Chairman	To note	Verbal
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Annexes for the meeting of the Board of Directors 12 May 2022

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.5.22.35	Integrated Dashboard	All	For information	Bo.5.22.35
Bo.5.22.36	Finance Report	Director of Finance	For information	Bo.5.22.36
Bo.5.22.37	Performance Report	Chief Operating Officer	For information	Bo.5.22.37

Annex 2: For Information: reports received by Board Committees/Academies				
Bo.5.22.38	Neonatal Staffing Update: Maternity Incentive Scheme Year 4	Chief Medical Officer	For information	Bo.5.22.38
Bo.5.22.39	Education Annual Report	Chief Medical Officer	For information	Bo.5.22.39
Bo.5.22.40	Workforce Report	Director of HR	For information	Bo.5.22.40

Annex 3: For Information				
Bo.5.22.41	Logic Model	Director of Strategy & Integration	For information	Bo.5.22.41

Annex 4: For Information – Board Committee Governance				
Bo.5.22.42	Confirmed Academy minutes February & March 2022: <ul style="list-style-type: none"> • Quality & Patient Safety Academy • People Academy • Finance & Performance Academy 	Chairs of Academies	For information	Bo.5.22.42
Bo.5.22.43	Confirmed Audit Committee minutes – 1 February 2022	Chair of the Audit Committee	For information	Bo.5.22.43