

## BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

<b>Date:</b>	Thursday, 10 March 2022	<b>Time:</b>	09:30 – 13:30
<b>Venue:</b>	Microsoft Teams meeting	<b>Chair:</b>	Dr Maxwell Mclean, Chairman

In light of the Government restrictions to groups of people meeting, our meeting of the Board of Directors will take place virtually, and will not be open to the public. The agenda and papers are available on our website and any feedback in relation to their content should be provided to Jacqui Maurice, Head of Corporate Governance ([corporate.governance@bthft.nhs.uk](mailto:corporate.governance@bthft.nhs.uk)) in the first instance. In due course the minutes of this meeting will be published and a recording of the meeting will be available on the Trust's [YouTube channel](#).

- 10:45-11:05 – Neonatal staff – Bo.3.22.9 – OMS Programme & Neonatal Services
- 10:45-11:30– Sara Hollins, Director of Midwifery – Bo.3.22.9 - Maternity Services Update (all items)

Time	No.	Agenda Item	Lead	Outcome To alert To approve To note To assure	Papers attached
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Section 1: Opening matters					
09:30		Chairman's Opening remarks	Chairman		Verbal
	Bo.3.22.1	Apologies for Absence	Chairman	To note	Verbal
	Bo.3.22.2	Declarations of Interest	Chairman	To note	Bo.3.22.2
	Bo.3.22.3	Patient Story - Therapies	Chief Nurse	To note	Video

Section 2: Business from Previous Board Meeting					
10:00	Bo.3.22.4	Minutes of the meeting held on 20 January 2022	Chairman	To approve	Bo.3.22.3
	Bo.3.22.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
10:05	Bo.3.22.6	Report from the Chairman	Chairman	To note	Bo.3.22.6
	Bo.3.22.7	Report from the Chief Executive	Chief Executive	To note	Verbal

### Section 4: Delivery of the Trust's Clinical Strategy

Section 4a: Quality					
10:30	Bo.3.22.8	Report from the Chair of the Quality & Patient Safety Academy – January & February 2022	Chair of the Quality & Patient Safety Academy	To note	Bo.3.22.8
	Bo.3.22.9	Maternity Services Update <ul style="list-style-type: none"> <li>• Outstanding Maternity Services Programme – Neonatal Services</li> <li>• Ockenden assurance / progress</li> <li>• Workforce plans assurance / progress</li> </ul>	Chief Nurse	For decision	Bo.3.22.9

**BREAK 11:30**

11:40	Bo.3.22.10	COVID-19 Vaccination Programme	Chief Nurse	To note	Verbal
	Bo.3.22.11	New National Standards of Healthcare Cleanliness – Charter & Implementation	Director of Estates & Facilities	For approval	Bo.3.22.11

<b>Section 4b: People</b>					
12:00	Bo.3.22.12	Report from the Chair of the People Academy – January & February 2022	Chair of the People Academy	To note	Bo.3.22.12
	Bo.3.22.13	Strategic Equality & Diversity Council update	Chief Executive	To note	Bo.3.22.13
	Bo.3.22.14	Looking after our people	Director of HR	To note	Verbal
	Bo.3.22.15	Nursing Workforce Board Assurance Framework	Chief Nurse	To note	Bo.3.22.15
	Bo.3.22.16	Nurse Staffing Review – deferred item	Chief Nurse	N/A	N/A

<b>Section 4c: Finance &amp; Performance</b>					
12:45	Bo.3.22.17	Report from the Chair of the Finance & Performance Academy – January & February 2022	Chair of the Finance & Performance Academy	To note	Bo.3.22.17
	Bo.3.22.18	2022/23 Financial & Operational Plan and Budget Setting Process	Director of Finance	To note	Bo.3.22.18

<b>Section 4d: Partnerships</b>					
13:05	Bo.3.22.19	Partnerships Dashboard	Director of Strategy & Integration	To assure	Bo.3.22.19

<b>Section 4e: Strategy</b>					
13:10	Bo.3.22.20	Corporate Strategy and Strategic Objectives	Director of Strategy & Integration	For approval	Bo.3.22.20

<b>Section 4f: Audit and Assurance</b>					
13:15	Bo.3.22.21	Board Assurance Framework & High Level Risk Register / Update on Risk Management Strategy Review	Director of Strategy & Integration	For decision	Bo.3.22.21
	Bo.3.22.22	Report from the Chair of the Audit Committee – 1 February 2022	Chair of the Audit Committee	To note	Bo.3.22.22

<b>Section 5: Governance</b>					
13:25	Bo.3.22.23	Reservation of Powers to the Board & Scheme of Delegation and Standing Financial Instructions	Director of Finance	For approval	Bo.3.22.23

<b>Section 6: Board Meeting Outcomes</b>					
13:30	Bo.3.22.24	Any other business	Chairman	To alert	Verbal
	Bo.3.22.25	Issues to refer to Board Committees/Academies or elsewhere	Chairman	To approve	Verbal
	Bo.3.22.26	Date and time of next meeting 12 May 2022 09:30	Chairman	To note	Verbal

## Annexes for the meeting of the Board of Directors 10 March 2022

<b>Annex 1 : For Information: routine reports received by the Board of Directors</b>				
Bo.3.22.27	Integrated Dashboard – January 2022	All	For information	Bo.3.22.27
Bo.3.22.28	Finance Report	Director of Finance	For information	Bo.3.22.28
Bo.3.22.29	Performance Report	Chief Operating Officer	For information	Bo.3.22.29

<b>Annex 2: For Information: reports received by Board Committees/Academies</b>				
Bo.3.22.30	Guardian of Safe Working Hours Quarter 3 report	Chief Medical Officer	For information	Bo.3.22.30
Bo.3.22.31	Freedom to Speak Up Quarter 3 report	Chief Nurse	For information	Bo.3.22.31
Bo.3.22.32	Gender Pay Gap report	Director of HR	For information	Bo.3.22.32

<b>Annex 3: For Information – Board Committee Governance</b>				
Bo.3.22.33	Confirmed Academy minutes November 2021 & January 2022: <ul style="list-style-type: none"> <li>• Quality &amp; Patient Safety Academy</li> <li>• People Academy</li> <li>• Finance &amp; Performance Academy</li> </ul>	Chairs of Academies	For information	Bo.3.22.33
Bo.3.22.34	Confirmed Audit Committee minutes – 2 November 2021	Chair of the Audit Committee	For information	Bo.3.22.34

<b>Annex 4: For Information</b>				
Bo.3.22.35	Research in the Trust	Chief Medical Officer	For information	Bo.3.22.35