

## BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

<b>Date:</b>	Thursday, 20 January 2022	<b>Time:</b>	09:30 – 12:00
<b>Venue:</b>	Microsoft Teams meeting	<b>Chair:</b>	Dr Maxwell Mclean, Chairman

In light of the Government restrictions to groups of people meeting, our meeting of the Board of Directors will take place virtually, and will not be open to the public. The agenda and papers are available on our website and any feedback in relation to their content should be provided to Jacqui Maurice, Head of Corporate Governance ([corporate.governance@bthft.nhs.uk](mailto:corporate.governance@bthft.nhs.uk)) in the first instance. In due course the minutes of this meeting will be published and a recording of the meeting will be available on the Trust's [YouTube channel](#).

- 11:10 – 11:20 – Sara Hollins – Bo.1.22.16 - Maternity Services Update
- Dr Jamilla Hussain - NIHR Clinical Lecturer in Palliative Medicine - Bradford Institute for Health Research and Wolfson Palliative Care Research Centre observing

Time	No.	Agenda Item	Lead	Outcome To alert To approve To note To assure	Papers attached
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Section 1: Opening matters					
09:30		Chairman's Opening remarks	Chairman		Verbal
	Bo.1.22.1	Apologies for Absence	Chairman	To note	Verbal
	Bo.1.22.2	Declarations of Interest	Chairman	To note	Bo.1.22.2

Section 2: Business from Previous Board Meeting					
09:40	Bo.1.22.3	Minutes of the meeting held on 18 November 2021	Chairman	To approve	Bo.1.22.3
	Bo.1.22.4	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
09:45	Bo.1.22.5	Report from the Chairman	Chairman	To note	Bo.1.22.5
	Bo.1.22.6	Report from the Chief Executive <ul style="list-style-type: none"> <li>• Communications from NHSEI:               <ul style="list-style-type: none"> <li>○ National call: Next steps for the NHS COVID-19 vaccine deployment</li> <li>○ Reducing the burden of reporting and releasing capacity to manage the COVID-19 pandemic</li> </ul> </li> </ul>	Chief Executive	To note	Verbal (NHSEI comms attached for reference)

### Section 4: Delivery of the Trust's Clinical Strategy

Section 4a: People					
10:15	Bo.1.22.7	Report from the Chair of the People Academy – November 2021 and verbal update on current issues	Chair of the People Academy / Director of HR	To note	Bo.1.22.7
	Bo.1.22.8	Looking after our people	Director of HR	To note	Verbal

<b>Section 4b: Finance &amp; Performance</b>					
10:35	Bo.1.22.9	Report from the Chair of the Finance & Performance Academy – November 2021 and verbal update on current issues	Chair of the Finance & Performance Academy / Chief Operating Officer / Director of Finance	To assure	Bo.1.22.9
	Bo.1.22.10	Reporting of Learning Disability within BTHFT Waiting List Data and Impact on Clinical Prioritisation	Chief Operating Officer / Chief Digital and Information Officer	To note	Bo.1.22.10

<b>Section 4c: Quality</b>					
10:55	Bo.1.22.11	Report from the Chair of the Quality & Patient Safety Academy – November 2021	Chair of the Quality & Patient Safety Academy	To assure	Bo.1.22.11
	Bo.1.22.12	Maternity Services Update	Chief Nurse	To note/approve	Bo.1.22.12
	Bo.1.22.13	COVID-19 Vaccination Programme	Chief Nurse	To note	Verbal

**BREAK 11:25**

<b>Section 4d: Audit and Assurance</b>					
11:35	Bo.1.22.14	Board Assurance Framework & High Level Risk Register	Director of Strategy & Integration	To assure	Bo.1.22.14

<b>Section 5: Governance</b>					
11:45	Bo.1.22.15	Bradford Hospitals' Charity ISA 260, draft Annual Report & Accounts and draft Letter of Representation	Director of Finance	To approve	Bo.1.22.15

<b>Section 6: Board Meeting Outcomes</b>					
11:55	Bo.1.22.16	Any other business	Chairman	To alert	Verbal
	Bo.1.22.17	Issues to refer to Board Committees/Academies or elsewhere	Chairman	To approve	Verbal
	Bo.1.22.18	Date and time of next meeting 10 March 2022 09:30	Chairman	To advise	Verbal

**Annexes for the meeting of the Board of Directors 20 January 2022**

<b>Annex 1 : For Information: routine reports received by the Board of Directors</b>					
Bo.1.22.19	Integrated Dashboard	All		For information	Bo.1.22.19
Bo.1.22.20	Finance Report	Director of Finance		For information	Bo.1.22.20
Bo.1.22.21	Performance Report	Chief Operating Officer		For information	Bo.1.22.21

<b>Annex 2: For Information: reports received by Board Committees/Academies</b>					
Bo.1.22.22	Guardian of Safe Working Hours Quarter 2 report	Chief Medical Officer		For information	Bo.1.22.22
Bo.1.22.23	Maternity Incentive Scheme – Safety Action 4	Chief Medical Officer		For information	Bo.1.22.23
Bo.1.22.24	Freedom to Speak Up Quarter 2 report	Chief Nurse		For information	Bo.1.22.24
Bo.1.22.25	Workforce Report	Director of HR		For information	Bo.1.22.25

Bo.1.22.26	Research Activity in the Trust	Chief Medical Officer	For information	Bo.1.22.26
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<b>Annex 3: For Information – Board Committee Governance</b>				
Bo.1.22.27	Confirmed Academy minutes October 2021: <ul style="list-style-type: none"> <li>• Quality &amp; Patient Safety Academy</li> <li>• People Academy</li> <li>• Finance &amp; Performance Academy</li> </ul>	Chairs of Academies	For information	Bo.1.22.27

<b>Annex 4: For information</b>				
Bo.1.22.28	Annual progress report – Green Plan	Director of Strategy & Integration	For information	Bo.1.22.28
Bo.1.22.29	Annual Security Board Report 2020/21	Director of Estates & Facilities	For information	Bo.1.22.29