

BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

Date:	Thursday, 23 September 2021	Time:	09:30 – 14:30
Venue:	Microsoft Teams meeting	Chair:	Dr Maxwell Mclean, Chairman

In light of the Government restrictions to groups of people meeting, our meeting of the Board of Directors will take place virtually, and will not be open to the public. The agenda and papers are available on our website and any feedback in relation to their content should be provided to Jacqui Maurice, Head of Corporate Governance (corporate.governance@bthft.nhs.uk) in the first instance. In due course the minutes of this meeting will be published.

- 9.30-10.00 - Jane Kingsley, Lead Allied Health Professional – Bo.9.21.3 - Patient Story
- 11:00-11:10 - Rosie McEachan, BIB Programme Director for agenda item Bo.9.21.12 – Research Activity in the Trust presentation
- 11:20 -11.25 – Sara Hollins, Director of Midwifery for agenda item Bo.9.21.15
- 11:30-11:45 – Karen Piotr - Chair of Organ Donor Committee, James Morgan - Clinical Lead and Razdy Igasan - Donor Nurse for agenda item Bo.9.21.18 – Organ donation update
- 14:00 -14:10 – Caroline Nicholson, Head of Non-Clinical Risk for agenda item Bo.9.21.32 - Annual Health & Safety Assurance Report 2020-21
- 14:20 – 14:25 - Graeme Holmes, Information Governance Manager for agenda item Bo.9.21.34 – Annual Data Protection Officer Information Governance Report
- Caroline Chapman, Dermot Bolton & David Wilmshurst, Governors observing
- Stephanie Hattersley, shadowing NED attending
- Vicky Thwaites, CQC observing

Time	No.	Agenda Item	Lead	Outcome To alert To approve To note To assure	Papers attached
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Section 1: Opening matters

09:30		Chairman's Opening remarks	Chairman		Verbal
	Bo.9.21.1	Apologies for Absence	Chairman	To note	Verbal
	Bo.9.21.2	Declarations of Interest	Chairman	To note	Bo.9.21.2
	Bo.9.21.3	Patient Story – AWOC (Ageing without children)	Chief Nurse	To note	Presentation

Section 2: Business from Previous Board Meeting

10:00	Bo.9.21.4	Minutes of the meeting held on 22 July 2021	Chairman	To approve	Bo.9.21.4
	Bo.9.21.5	Minutes of the Regulation & Assurance Committee meeting held on 13 July 2021	Chairman	To approve	Bo.9.21.5
	Bo.9.21.6	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports

10:05	Bo.9.21.7	Report from the Chairman	Chairman	To note	Bo.9.21.7
	Bo.9.21.8	Report from the Chief Executive	Chief Executive	To note	Verbal

Section 4: Delivery of the Trust's Clinical Strategy

Section 4a: Finance & Performance					
10:30	Bo.9.21.9	Report from the Chair of the Finance & Performance Academy	Chair of the Finance & Performance Academy	To note	Bo.9.21.9

	Bo.9.21.10	Emergency Preparedness, Resilience & Response and NHSE Core Standards	Chief Operating Officer	To note	Bo.9.21.10
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Section 4b: Quality					
10:50	Bo.9.21.11	Report from the Chair of the Quality Academy	Chair of the Quality Academy	To assure	Bo.9.21.11
11:00	Bo.9.21.12	Research Activity in the Trust	Chief Medical Officer	To note	Bo.9.21.12 & Presentation
11:10	Bo.9.21.13	Infection Prevention and Control Q4 Report	Chief Nurse	For approval	Bo.9.21.13
11:20	Bo.9.21.14	Hospital Onset COVID-19 Infections	Chief Nurse/Chief Medical Officer	To note	Bo.9.21.14
	Bo.9.21.15	Maternity Services Update (July & August)	Chief Nurse	To note	Bo.9.21.15
	Bo.9.21.16	COVID-19 Vaccination Programme	Chief Nurse	To note	Presentation
11:30	Bo.9.21.17	NHS patient safety strategy – patient safety specialists	Chief Nurse	To approve	Bo.9.21.17
	Bo.9.21.18	Organ Donation update	Chief Medical Officer	To note	Presentation

BREAK 11:45

Section 4c: People					
12:00	Bo.9.21.19	Report from the Chair of the People Academy	Chair of the People Academy	To assure	Bo.9.21.19
	Bo.9.21.20	Equality and Diversity Council update	Chief Executive	To note	Bo.9.21.20
	Bo.9.21.21	Looking after our people	Director of HR	To note	Verbal
	Bo.9.21.22	Strategic Nursing and Midwifery Staffing review	Chief Nurse	To note	Bo.9.21.22
	Bo.9.21.23	Service and Staffing Pressures in Acute Services and Critical Care	Chief Nurse	To note	Bo.9.21.23

Section 4d: Partnerships					
13:00	Bo.9.21.24	Partnerships Dashboard	Director of Strategy & Integration	To assure	Bo.9.21.24
	Bo.9.21.25	Update on Integrated Care System and Place Developments	Director of Strategy & Integration	To note	Bo.9.21.25

Section 4d: Audit and Assurance					
13:15	Bo.9.21.26	Board Assurance Framework & High Level Risk Register	Director of Strategy & Integration	To assure	Bo.9.21.26
	Bo.9.21.27	Report from the Chair of the Audit Committee – 27 July 2021	Chair of the Audit Committee	To assure	Bo.9.21.27
	Bo.9.21.28	Report from the Chair of the Charitable Funds Committee – 6 July 2021	Chair of the Charitable Funds Committee	To assure	Bo.9.21.28

Section 5: Strategy					
13:30	Bo.9.21.29	Corporate Strategy	Director of Strategy & Integration	To approve	Bo.9.21.29

Section 6: Governance					
13:45	Bo.9.21.30	Governance review update	Director of Strategy & Integration	To note	Bo.9.21.30

14:00	Bo.9.21.31	Risk Management Strategy Review - Update	Director of Strategy & Integration / Chief Medical Officer	To note	Bo.9.21.31
	Bo.9.21.32	Health & Safety Annual Report 2020-21	Director of Estates & Facilities	To approve	Bo.9.21.32
14:10	Bo.9.21.33	Premises Assurance Model (PAM) progress report – July 2021	Director of Estates & Facilities	To note	Bo.9.21.33
14:20	Bo.9.21.34	Annual Data Protection Officer Information Governance Report	Chief Digital & Information Officer	To note	Bo.9.21.34
14:25	Bo.9.21.35	Use of the Trust seal	Director of Strategy & Integration	To note	Bo.9.21.35
	Bo.9.21.36	Council of Governors Engagement Policy	Director of Strategy & Integration	To approve	Bo.9.21.36

Section 7: Board Meeting Outcomes					
14:30	Bo.9.21.37	Any other business	Chairman	To alert	Verbal
	Bo.9.21.38	Issues to refer to Board Committees or elsewhere	Chairman	To approve	Verbal
	Bo.9.21.39	Date and time of next meeting 18 November 2021 9.30am	Chairman	To advise	Verbal

Annexes for the meeting of the Board of Directors 23 September 2021

Annex 1 : For Information: routine reports received by the Board of Directors					
Bo.9.21.40	Integrated Dashboard	All		For information	Bo.9.21.40
Bo.9.21.41	Finance Report	Director of Finance		For information	Bo.9.21.41
Bo.9.21.42	Performance Report	Chief Operating Officer		For information	Bo.9.21.42

Annex 2: For Information: reports received by Board Committees/Academies					
Bo.9.21.43	Adult & Child Safeguarding Annual Report	Chief Nurse		For information	Bo.9.21.43
Bo.9.21.44	Guardian of Safe Working Hours – quarterly report	Chief Medical Officer		For information	Bo.9.21.44
Bo.9.21.45	Gender Pay Gap Report	Director of HR		For information	Bo.9.21.45
Bo.9.21.46	Workforce Report	Director of HR		For information	Bo.9.21.46

Annex 3: For Information only					
Bo.9.21.47	Learning from the COVID-19 Pandemic Report	Director of Strategy & Integration		For information	See BTHFT website
Bo.9.21.48	West Yorkshire and Harrogate Health and Care Partnership Health and Care Bill Proposals	Chief Executive		For information	Bo.9.21.48

Annex 4: For Information – Board Committee Governance					
Bo.9.21.49	Confirmed Audit Committee minutes 3 June and 9 June 2021	Chair of the Audit Committee		For information	Bo.9.21.49