

<b>Meeting Title</b>	<b>Council of Governors</b>		
<b>Date</b>	<b>15 April 2021</b>	<b>Agenda item</b>	<b>CGo.4.21.6</b>

## Chairman's Report

<b>Presented by</b>	Dr Maxwell Mclean, Chairman		
<b>Author</b>	Jacqui Maurice, Head of Corporate Governance		
<b>Governance responsibility</b>	Dr Maxwell Mclean, Chairman		
<b>Purpose of the paper</b>	To provide an update to the Council of Governors on key items to note since the previous report provided in January 2021		
<b>Action required</b>	To note		
<b>Previously discussed at/informed by</b>	N/A		
<b>Previously approved at:</b>	<b>Committee/Group</b>	<b>Date</b>	

Situation
<p><b>1. Public Meetings of the Council of Governors and the Board of Directors</b></p> <p>I have reviewed our governance arrangements for the delivery of our public meetings and agreed that public meetings involving the Council of Governors and the Board of Directors will continue to take place virtually at least until the end of September 2021.</p> <p>As with our previous Board and Council meetings, we have taken steps for our open meetings to be accessible to the public. Previous meetings are now available on you tube. The links for the meetings are available on the Trust website <a href="#">here</a> for the Board of Directors and <a href="#">here</a> for the Council of Governors.</p> <p>This meeting of the council of governors will be recorded, and uploaded on 16 April 2021. The annotated agenda providing a time stamp for each item will also be published along with the link to the recording on the Trust website <a href="#">here</a>. Our next open Board meeting is scheduled to take place on 20 May 2021. The recording of the Board meeting will be uploaded on 21 May 2021.</p> <p><b>2. Governor Resignations</b></p> <p>Mr Alan English, Public Governor for Bradford South tendered his resignation as at the end of February 2021. I have written to Alan to formally thank him for his service as a Governor for almost five years and for the contributions he made with regard to appointments to the Board as a member of the Governors NRC.</p> <p>I would also like to advise Governors that Ms Marian Olonade-Taiwo has stood down from the Council of Governors from mid-March 2021. Marian has not been in a position to attend the last two Council of Governors meetings. I have written to Marian to thank her for her seven years of service to the Council and to thank her for her contributions to various Governor work streams in previous years including the Appointment of the Auditor and the Selection of Indicators for Audit from the Trust's Quality Reports.</p>

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### 3. Governor Elections

The elections process for Governor vacancies in Bradford West, Shipley and Bradford South opened on Monday 15 February and closed on Monday 15 March 2021. The statement of candidates along with the 'notice of poll' is available on the Trust's election site [here](#). Two nominations were received for Bradford South. As there were two vacancies to fill the candidates have been elected unopposed (subject to the completion of the requisite checks).

To support the elections to the Council I hosted a virtual Governor Elections session on 9 March 2021. Eight interested candidates joined me, David Wilmshurst, Wendy McQuillan, Laura Parsons and Jacqui Maurice to find out more about the roles. The session was part of an overall publicity campaign that involved circulation of press releases, information to community based statutory and non-statutory organisations, radio interviews, video promotions and the offer, and take up, of personal one to one sessions regarding the role.

Elections are now currently underway in Bradford West and Shipley. Voting packs have been distributed to registered members either by post or electronically. The elections opened on Thursday 8 April and will close on Tuesday 4 May and the results will be confirmed on 5 May 2021.

### 4. Governor Engagement/Development Sessions

- Moving Bradford Forward: On 4 March 2021 Governors attended a session delivered by Mr Mark Holloway, Director of Estates & Facilities, Estates. The purpose of the session was to provide Governors with the opportunity to both hear about, and provide feedback on, the 'Moving Bradford Forward' project and the Strategic Outline Case that the Board will consider to seek funding under the New Hospital Programme.

- Two 'executive briefing' sessions are scheduled for Governors on 13 May 2021. These will cover;

*Our Chaplaincy Service*

2pm to 3pm

led by Karen Dawber, Chief Nurse

*Operational Planning and Guidance 2021*

3pm to 4pm

Led by Matthew Horner, Director of Finance and Sajid Azeb, Chief Operating Officer

- A session on Trust performance is also planned for June 2021, led by Chief Operating Officer Sajid Azeb.

### 5. Governor Advisory Committee Elections

The results from the national Governor Advisory Committee have been provided to the Trust. We have now received the results from the election of 8 candidates (from 55 nominations) and it is with regret that I inform you that Pauline Garnett was not elected on this occasion. I have however been made privy to the warm words shared with Pauline from her former colleagues

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at NHS Providers and we should all be exceptionally proud of the way that Pauline has represented Governors during her three-year tenure as a member of the national committee. I would like Governors to note that Pauline will still continue to provide advice and comment on governor related issues and questions as appropriate. The full election results will be made available [here](#) on the NHS Providers website.

## **6. Governor FOCUS Conference**

NHS Providers have advised that they will be hosting their Governor Focus conference online again this July. This year the event takes place on 6, 7 and 8 July. This is a free event for NHS Governors, giving them the chance to explore developments in the health and social care sector, examining issues more directly affecting the Governor role. It also gives Governors an opportunity to network with their peers, learn from their colleagues through the Governor showcase and hear from sector leaders. There's complete flexibility for Governors with sessions on 6 and 7 July taking place in the morning and the sessions on 8 July taking place in the afternoon. I would strongly recommend that Governors sign up to the conference. If you are interested then please contact [Sheridan.osbourne@bthft.nhs.uk](mailto:Sheridan.osbourne@bthft.nhs.uk) who will handle the bookings.

## **7. Key Communications**

All Governors continue to be in receipt of daily updates regarding the Trust's Covid 19 position. I have ensured that other key communications continue to be shared as a matter of course so that you continue to remain in touch with all developments at our Trust. As a reminder, Governors continue to have access to Let's Talk (staff newsletter), the daily Covid-19 global emails to staff (which also include links to the Chief Executive's podcasts and videos). I do hope that you continue to find this of value.

Our latest membership e-bulletin was distributed in February 2021. This is available for download [here](#). Following feedback received the Trust commissioned an 'easy read' version which is also available [here](#). We will continue to publish member bulletins in 'easy read' format. I would like to encourage Governors to circulate the membership bulletin across their networks and contacts.

## **8. My quarterly meeting with Governors**

My next quarterly meeting with Governors will take place virtually on Tuesday 13 April 2021. Outcomes from the meeting will be shared with the Council at the meeting on the 15 April where appropriate.

## **9. Joint Session: Governors and Non-Executive Directors**

Our next session will take place on Thursday 15 April from 2.15pm to 3.15pm (prior to the council of Governors meeting). Again this will be a virtual session and the outcomes will be reported at Council of Governors.

### **Recommendation/s**

The Council of Governors is asked to note the report.

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