

<b>Meeting Title</b>	<b>Council of Governors</b>		
<b>Date</b>	<b>15 April 2021</b>	<b>Agenda item</b>	<b>CGo.4.21.13</b>

## Council of Governors Standing Orders

<b>Presented by</b>	Laura Parsons, Associate Director of Corporate Governance/Board Secretary		
<b>Author</b>	Jacqui Maurice, Head of Corporate Governance		
<b>Governance responsibility</b>	Council of Governors		
<b>Purpose of the paper</b>	To present the Governor Standing Orders to the Council for review and approval.		
<b>Action required</b>	For approval		
<b>Previously discussed at/informed by</b>			
<b>Previously approved at:</b>	<b>Committee/Group</b>	<b>Date</b>	

### Background

The Council of Governors Standing Orders was previously reviewed by the Council of Governors in May 2019.

The Standing Orders are required to be reviewed annually.

In March 2020, in response to Covid 19, the Executive Management Team agreed to extend the review dates for policies due within one year. This was to support a reduction in pressure across teams to undertake full reviews and, ensure that policies were still within date. Policy Authors were asked to undertake a desktop review of the policy in question, ensure that it remained fit for purpose and, that no significant risks would be attached with a review date set one year hence.

The desk top review of this policy was undertaken by the Director of Governance and Corporate Affairs. No significant risks or issues were identified. There were no changes made at that time except for extending the review date to April 2020.

The policy is presented for review by the Council. Proposed amendments are presented in track changes. These are:

- Minor changes on the cover page 1 regarding document identification and the revised author and date for review, any changes
- Minor changes throughout the document related to formatting and spelling
- Reference added to section 6 on page 11 with regard to the Trust's 'Conflicts of Interest Policy' which supersedes and extinguishes HSG(93)5, 'Standards of Business Conduct for NHS staff'.
- Reference added to other out of pocket expenses on page 11, section 8.1
- Addition of a hyperlink to the Chartered Institute of Arbitrators on page 11, section 9.1.1

The Council is asked to review the changes.

### Recommendation/s

The Council of Governors is asked to confirm the amendments presented in track changes and approve the Standing Orders until the next review in April 2022.

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