

BOARD OF DIRECTORS MEETING IN PUBLIC AGENDA

Date:	Thursday 12 November 2020	Time:	08:30 – 11:45am
Venue:	Virtual Webex meeting	Chair:	Dr Maxwell Mclean, Chairman

In light of the Government restrictions to groups of people meeting, our meeting of the Board of Directors will take place virtually, and will not be open to the public. The agenda and papers are available on our website and any feedback in relation to their content should be provided to Jacqui Maurice, Head of Corporate Governance (jacqui.maurice@bthft.nhs.uk) in the first instance. In due course the minutes of this meeting will be published.

- 08:30-09:00: Sam Khan, Director of Urgent Care for Bo.11.20.3 - Getting to know the CBUs: Emergency Care
- 09:55-10:15: Kate Lavery, Programme Manager & Sara Hollins, Head of Midwifery for Bo.11.20.11 - OMS presentation
- 10:15-10:20: Jennifer Pope, Head of Information Governance for Bo.11.20.12 Data Protection Officer Annual Report

Time	No.	Agenda Item	Lead	Outcome	Papers attached
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Section 1: Opening matters					
08:30		Chairman's Opening remarks	Chairman		Verbal
	Bo.11.20.1	Apologies for Absence	Chairman	To note	Verbal
	Bo.11.20.2	Declarations of Interest	Chairman	To note	Verbal
	Bo.11.20.3	Getting to know the CBUs: Emergency Care	Chief Nurse	To note	Verbal

Section 2: Business from Previous Board Meeting					
09.00	Bo.11.20.4	Minutes of the meeting held on 10 September 2020	Chairman	For approval	Bo.11.20.4
	Bo.11.20.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
09.10	Bo.11.20.6	Report from the Chairman	Chairman	To note	Bo.11.20.6
	Bo.11.20.7	Report from the Chief Executive	Chief Executive	To note	Verbal

Section 4: Delivery of the Trust's Clinical Strategy					
09.40	Bo.11.20.8	Strategic Risk Register	Chief Executive	To note	Bo.11.20.8
	Bo.11.20.9	Integrated Dashboard	Chief Executive	To note	Bo.11.20.9

Section 4a: Quality					
09:50	Bo.11.20.10	Quality Dashboard	Chief Medical Officer and Chief Nurse	To note	Refer to Bo.11.20.9

09:55	Bo.11.20.11	Maternity Services Update/OSM presentation	Chief Nurse	For decision	Bo.11.20.11
10:15	Bo.11.20.12	Annual Data Protection Officer Report	Head of Information Governance	To note	Bo.11.20.12

Section 4b: Finance & Performance					
10:20	Bo.11.20.13	Finance and Performance Dashboard	Director of Finance and Chief Operating Officer	To note	Refer to Bo.11.20.9
	Bo.11.20.14	Approved Financial Plan Q3 & Q4 2020/2021	Director of Finance	To note	Bo.11.20.14

Section 4c: Workforce					
10:45	Bo.11.20.15	People Dashboard	Director of HR	To note	Refer to Bo.11.20.9
	Bo.11.20.16	Healthcare worker flu vaccination best practice assurance	Director of HR	For approval	Bo.11.20.16

Section 4d: Partnerships					
11:05	Bo.11.20.17	Partnership Dashboard	Director of Strategy and Integration	To note	Refer to Bo.11.20.9
	Bo.11.20.18	People, Partners and Place	Director of Strategy and Integration	To note	Bo.11.20.18

Section 4e: Audit and Assurance					
11:20	Bo.11.20.19	Report from the Audit and Assurance Committee	Director of Finance	To note	Bo.11.20.19

Section 4f: Delivery of the Trust's Clinical Strategy					
11:30	Bo.11.20.20	Board Assurance Framework and Risk Appetite Statement	Chief Executive	For decision	Bo.11.20.20

Section 5: Governance					
11:35	Bo.11.20.21	Safeguarding Adults annual report 2019-20	Chief Nurse	To note	Bo.11.20.21
	Bo.11.20.22	Safeguarding Children annual report 2019-20	Chief Nurse	To note	Bo.11.20.22

Section 6: Board Meeting Outcomes					
11:40	Bo.11.20.23	Any other business	Chairman	To note	Verbal
	Bo.11.20.24	Issues to add to Strategic Risk Register	Chairman	For decision	Verbal
	Bo.11.20.25	Issues to escalate to NHS Improvement	Chairman	For decision	Verbal
	Bo.11.20.26	Issues to be reported to Care Quality Commission	Chairman	For decision	Verbal
	Bo.11.20.27	Items for Corporate Communications	Chairman	For decision	Verbal
	Bo.11.20.28	Date and time of next meeting Thursday, 14 January 2021	Chairman	To note	Verbal

Annexes for the meeting of the Board of Directors 12 November 2020

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.11.20.29	Finance Report – Month 6	Director of Finance	To note	Bo.11.20.29
Bo.11.20.30	Monthly Performance update – September 2020	Chief Operating Officer	To note	Bo.11.20.30

Annex 2: For Information – reports received by Board Committees				
Bo.11.20.31	Confirmed AAC Minutes: 28 July 2020	Chair of the Audit & Assurance Committee	To receive	Bo.11.20.31
Bo.11.20.32	Confirmed Charitable Funds Committee minutes: 12 March 2020 24 April 2020	Chair of the Charitable Funds Committee	To receive	Bo.11.20.32
Bo.11.20.33	Confirmed Regulation Committee minutes: 29 July 2020 23 September 2020	Chair of the Regulation Committee	To receive	Bo.11.20.33

Annex 3: For Information – Board Committee Governance				
Bo.11.20.34	Equality update - WRES WDES action plans Oct 2020	Director of HR	To receive	Bo.11.20.34
Bo.11.20.35	Annual Report on digital	Deputy Chief Digital & Information Officer	To receive	Bo.11.20.35