

Appendix 1 – EPRR Core Standards Action Plan 2019/20

Core standard reference	Core standard description	Improvement required to achieve compliance	Action to deliver improvement	Deadline	Lead(s)	Comments	Completed
25	Command and control	On-call staff are trained and competent to perform their role.	There are several new members of staff now on the on call rota who will require training which is to be delivered by Q4 in conjunction with NHS England.	31.03. 2020	S Amos	Update- this has been raised to NHSE and no reply received, currently there is no training available as NHSE were to be rolling a new course but due to NHSE staff dealing with national incidents and their internal reorganisation this hasn't yet been possible. This date will now have to be moved from March 2020 to an agreed date in consultation with NHSE. The Trust will also see if there is an alternative provider who can provide this training.	No, due to Covid19, this action hasn't progressed
26	EPRR Training	The organisation carries out training in line with a training needs analysis to ensure staff are competent in their role; training records	There are several new members of staff now on the on call rota who will require training. Links to number 25. A command & control exercise to be delivered to link up tactical & strategic command so that	31.03. 2020	S Amos	Update - 4 sessions for on call managers have been arranged, (2 already occurred) to allow the staff a greater understanding of how the incident command centre would operate and	Partially completed, 2 sessions held, the other 2 were cancelled due to the

		are kept to demonstrate this.	new staff will have a greater understanding.			their roles and responsibilities as an on call manager. Once the March sessions have been undertaken and a table top run then this should go to fully compliant.	ICC being used for Covid19. Once situation is resolved, this training will resume.
33	Response	The organisation has 24 hour access to a trained loggist(s) to ensure decisions are recorded during business continuity incidents, critical incidents and major incidents.	Additional loggists to be trained in house and regular development sessions to be introduced for existing loggists and increased involvement in Trust exercises so that skills are kept up to date.	31.03.2020	S Amos	Update- Loggist training booked for 11 March – 8 people booked on.	Complete, training of 9 loggists took place in March
69	FFP3 access	Organisations must ensure staff who may come into contact with confirmed infectious respiratory viruses have access to, and are trained to use, FFP3 mask protection (or equivalent) 24/7.	Training to be built in to mandatory training programme for new starters and refresher training for existing staff and AED to have their own trainers to deliver this training.	31.03.2020	L Vooght/ Tracey Campbell	Update- This has significantly been progressed in AED and other key receiving areas so by the 31.03.20 the numbers of staff trained will be to an acceptable level and action completed. A new data base has been established centrally to allow the Trust to monitor	Complete, due to Covid19, a large proportion of staff have now been trained and training programme is still

						training figures moving forward. Additional AED staff have now been trained to fit test staff and a computerised testing system is now in the Trust to allow fit testing to be undertaken in a shorter time	available.
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