

BOARD OF DIRECTORS OPEN MEETING AGENDA

Date:	Thursday 12 March 2020	Time:	10:15- 13:00
Venue:	Listening for Life Centre, BRI	Chair:	Dr Maxwell Mclean, Chairman

10.15 am - Fiona Langland - Consultant Breast Surgeon, Breast Surgery and Emma Bishop - Clinical Psychologist, Clinical Health Psychology for Bo.3.20.3 - patient story

Time	No.	Agenda Item	Lead	Outcome	Papers attached
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Section 1: Opening matters					
		Chairman's Opening remarks	Chairman		Verbal
	Bo.3.20.1	Apologies for Absence Jon Prashar – Non-Executive Director	Chairman	To note	Verbal
	Bo.3.20.2	Declarations of Interest	Chairman	To note	Verbal
10.15	Bo.3.20.3	Patient Story	Chief Nurse	To note	Verbal

Section 2: Business from Previous Board Meeting					
10.35	Bo.3.20.4	Minutes of the meeting held on 9 January 2020	Chairman	For approval	Bo.3.20.4
	Bo.3.20.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
10.40	Bo.3.20.6	Report from the Chairman	Chairman	To note	Bo.3.20.6
	Bo.3.20.7	Report from the Chief Executive	Chief Executive	To note	Verbal

Section 4: Delivery of the Trust's Clinical Strategy					
11.05	Bo.3.20.8	Integrated Dashboard	Chief Executive	To note	Bo.3.20.8
	Bo.3.20.9	A report from the Integrated Governance and Risk Committee	Chief Executive	For decision	Bo.3.20.9 To be tabled

Section 4a: Quality					
11.25	Bo.3.20.10	A Report from the Quality Committee	Chief Medical Officer and Chief Nurse	To note	Bo.3.20.10
	Bo.3.20.11	Maternity Highlight Report	Chief Nurse	To note	Bo.3.20.11

Section 4b: Finance & Performance					
11.45	Bo.3.20.12	A report from the Finance and Performance Committee	Director of Finance	To note	Bo.3.20.12

Section 4c: Workforce					
12.00	Bo.3.20.13	A report from the Workforce Committee	Director of HR	To note	Bo.3.20.13
	Bo.3.20.14	Nursing & Midwifery Establishment Review February 2020	Chief Nurse	For decision	Bo.3.20.14

Section 4d: Partnerships					
12.15	Bo.3.20.15	A report from the Partnership Committee	Director of Strategy & Integration	To note	Bo.3.20.15

Section 4e: Audit and Assurance					
12.25	Bo.3.20.16	A report from the Audit & Assurance Committee	Director of Finance	To note	Bo.3.20.16

Section f: Delivery of the Trust's Clinical Strategy					
12.35	Bo.3.20.17	Board Assurance Framework and Risk Appetite Statement	Chief Executive	For decision	Bo.3.20.17

Section 5: Governance					
12:40	Bo.3.20.18	Reservations of Power to the Board and Scheme of Delegation and SFI's	Director of Governance & Corporate Affairs	For approval	Bo.3.20.18
	Bo.3.20.19	Annual Fire Safety Report and Annual Declaration of Fire Safety	Chief Operating Officer	To note	Bo.3.20.19
	Bo.3.20.20	EPRR Core Standards	Chief Operating Officer	To note	Bo.3.20.20

Section 6: Board Meeting Outcomes					
12.55	Bo.3.20.21	Any other business	Chairman	To note	Verbal
	Bo.3.20.22	Issues to add to Strategic Risk Register	Chairman	For decision	Verbal
	Bo.3.20.23	Issues to escalate to NHS Improvement	Chairman	For decision	Verbal
	Bo.3.20.24	Issues to be reported to Care Quality Commission	Chairman	For decision	Verbal
	Bo.3.20.25	Items for Corporate Communications	Chairman	For decision	Verbal
	Bo.3.20.26	Date and time of next meeting 14 May 2020 Time TBC	Chairman	To note	Verbal

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.3.20.27	Finance Report	Director of Finance	To note	Bo.3.20.27
Bo.3.20.28	Performance Report	Chief Operating Officer	To note	Bo.3.20.28
Bo.3.20.29	Workforce Report	Director of Human Resources	To note	Bo.3.20.29

Annex 2: For Information – reports received by Board Committees				
Bo.3.20.30	Quality & Workforce Committee: Nurse Staffing Data Publication: November & December 2019 and January 2020	Chief Nurse	To receive	Bo.3.20.30
Bo.3.20.31	Quality Committee: Patient Experience Q3 Report	Chief Nurse	To receive	Bo.3.20.31
Bo.3.20.32	Quality Committee: Maternity Q3 Report	Chief Nurse	To receive	Bo.3.20.32
Bo.3.20.33	Quality Committee: SIRO report	Chief Digital & Information Officer	To receive	Bo.3.20.33
Bo.3.20.34	Quality Committee: Informatics Performance Report	Chief Digital & Information Officer	To receive	Bo.3.20.34
Bo.3.20.35	Workforce Committee: Guardian of Safe Working Hours Q3 report	Chief Medical Officer	To receive	Bo.3.20.35
Bo.3.20.36	Workforce Committee: Staff Survey Results and presentation	Director of Human Resources	To receive	Bo.3.20.36

Annex 3: For Information – Board Committee Governance				
Bo.3.20.37	Confirmed Finance and Performance Committee Minutes: December 2019 and January 2020	Chair of the Finance & Performance Committee	To receive	Bo.3.20.37
Bo.3.20.38	Confirmed Quality Committee Minutes: December 2019 and January 2020	Chair of the Quality Committee	To receive	Bo.3.20.38
Bo.3.20.39	Confirmed Workforce Committee Minutes: December 2019 and January 2020	Chair of the Workforce Committee	To receive	Bo.3.20.39
Bo.3.20.40	Confirmed Partnerships Committee Minutes: November 2019	Chair of the Partnerships Committee	To receive	Bo.3.20.40
Bo.3.20.41	Confirmed Charitable Funds Committee minutes: November 2019	Chair of the Charitable Funds Committee	To receive	Bo.3.20.41 To be tabled
Bo.3.20.42	Confirmed Audit & Assurance Committee minutes: December 2019	Chair of the Audit & Assurance Committee	To receive	Bo.3.20.42