

Meeting Title	Board of Directors		
Date	7.11.19	Agenda item	Bo.11.19.6

## Report from the Chairman

Presented by	Dr Maxwell Mclean, Chairman		
Author	Jacqui Maurice, Head of Corporate Governance		
Lead Director	Dr Maxwell Mclean, Chairman		
Purpose of the paper	The report provides an update on activity and engagement involving the Council of Governors since the previous report provided to the Board in September 2019.		
Key control	N/A		
Action required	To note		
Previously discussed at/ informed by			
Previously approved at:	Committee/Group	Date	

### Analysis

#### 1. Council of Governors Meeting held 17 October 2019

The Board of Directors is asked to note the following key decisions and items of note discussed at the most recent Council of Governors meeting.

##### 1.1 Establishment of working group to Select an Indicator for Audit

As the Board is aware on an annual basis, NHS Improvement (NHSI) requires the Council of Governors to select an indicator for audit from the Foundation Trust's Quality Report. This is generally known as the 'locally selected indicator'. The audit of the indicator is undertaken by the Trust's External Auditor. The detailed requirements for External Assurance for Quality Reports is expected to be published by NHSI in late December 2019 and will confirm the two mandated indicators to be audited and, any expectations with regard to the 'locally selected indicator'. The choice of the locally selected indicator requires approval from the Council of Governors. The Council of Governors approved the establishment of a Governor Task and Finish Group to develop a recommendation regarding the indicator to be selected for audit from the 2019/2020 Quality Report. The membership of the group is expected to be confirmed by 8 November 2019.

##### 1.2 Non-Executive Director (NED) Appraisals 2019

The Governors received, and confirmed that they derived assurance from, my formal report to them on them which confirmed that all Non-Executive Director Appraisals had taken place in line with the Non-Executive Director Appraisal Process approved by the Council of Governors on 18 May 2019. I also advised Governors that sessions have been scheduled with Julie Lawreniuk and Mohammed Hussain to discuss their requirements with regard to training and development now that they have had the opportunity to settle in to their roles following the commencement of their appointments on 1 September 2019.

As part of my report I also shared with the Governors the following high level objectives common to all Non-Executives were also shared with the Council.

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- a. **Contribute to the formulation of strategy and hold the executive to account for the delivery of strategy.**
  - constructively challenge the proposed decisions of the Board of Directors and ensure that appropriate challenge is made in all circumstances
  - help develop proposals on priorities
  - help develop proposals on risk mitigation
- b. **To decide if assured with regard to finance, quality and performance.**
  - constructively challenge the proposed decisions of the Board of Directors and ensure that appropriate challenge is made in all circumstances
- c. **Shape organisational culture.**
  - support the Trust Chairperson, Chief Executive and Executive Directors in promoting the NHS Foundation Trust's values
  - support a positive culture throughout the NHS Foundation Trust and adopt behaviours in the boardroom and elsewhere that exemplify the corporate culture
  - act in accordance with Trust values and standards
  -
- d. **To ensure that the Board acts in the best interests of the public.**
  - ensure that the voices of the Governors, our membership, our communities and vulnerable groups are heard and considered as part of the decision-making processes of the Board

## 2. New Chair's Bulletin

All Governors are in receipt of the Autumn edition of my new quarterly communication e-bulletin for Governors circulated in early October 2019. The feedback I have received suggests that Governors find this of value. Governors can expect to receive their Winter bulletin in December 2019. Following that, the Spring bulletin will be circulated in March 2020 and the Summer bulletin in June 2020. As a reminder this has also been circulated to Board members for information. If there are items that you think it would be of benefit to share with our Council of Governors please do let me know.

## 3. Annual General Meeting / Annual Members Meeting

The Annual Report and Accounts including the Auditors report on them were presented to our Governors, Foundation Trust Members and, the public at the joint Annual Members Meeting and the Annual General Meeting held on Thursday 17 October. There were presentations from the Acting Chief Executive, Director of Finance and from David Wilmshurst, Vice-Chair of the Council of Governors. The reports were well received by the audience which numbered approximately 75. As a reminder the full annual report and accounts for 2018/19 is available on our website at [https://www.bradfordhospitals.nhs.uk/wp-content/uploads/2019/10/19060403-04\\_Annual\\_Report\\_Quality\\_and\\_Accounts\\_Final\\_MASTER.pdf](https://www.bradfordhospitals.nhs.uk/wp-content/uploads/2019/10/19060403-04_Annual_Report_Quality_and_Accounts_Final_MASTER.pdf)

## 4. Elections to the Council of Governors

As I write we have received confirmation of the nominations received for seats on our Council of Governors. The final statement of Nominated Candidates will be available at this link from 1 November 2019. The Board is asked to note that at the present time;

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- The following seats have attracted one nomination each.
  - Keighley Public Governor
  - Shipley Public Governor
  - Public Governor to represent the 'Rest of England and Wales'
  - Patient Governor (out of Bradford)
  - Staff Governor from the 'Allied Health Professionals and Scientists' (AHPS) professional group
- Three nominations were received for the one available seat in Bradford West which points to an election in that constituency.
- There were no nominations received for the following two staff governor vacancies.
  - Staff Governor from the 'Medical and Dental' professional group
  - Staff Governor to represent 'All Other Staff Groups' which includes *Estates and Facilities and Admin and Clerical staff*.

Nominations for these positions will be sought during the next call for nominations at a date yet to be agreed but no later than September 2020.

The Board is asked to note that all nominees have until 5pm on Thursday 31 October to withdraw their nomination if they wish.

## 5. Governor Engagement and Development

Since my last report to you in September our Governors have taken part in a number of engagement and development activities. The following provides a summary of those key activities.

**5.1 World Café event:** On Thursday 3 October Governors joined members of the Board of Directors at the Trust's 'World Café event' to celebrate, learn and share knowledge with regard to the work taking place here at BTHFT within the new Clinical Business Units (CBUs). As part of the day's programme Governors participated within a 'Well Led focus group'.

**5.2 Acute Provider Collaboration:** There was exceptionally good attendance from Governors at the session scheduled to share progress on the Acute Provider Collaboration (APC) Programme. The session took place on 7 October 2019. As previously advised, the APC between Airedale NHS Foundation Trust and BTHFT was launched in April 2019. A programme governance and programme management structure was established including Executive Director leadership. The explicit aims of the collaboration are to develop a joint clinical strategy for secondary care supported by single / shared models of care at a specialty level. The Governors in attendance agreed that it would be beneficial to schedule bi-annual update sessions alongside Governors from Airedale NHS Foundation Trust to receive and comment on future progress reports. These sessions are in the process of being scheduled. Further, I attended the acute provider collaboration summit held on 16<sup>th</sup> October and heard of excellent examples of staff initiatives supporting joint working.

**5.3 Black, Asian and Minority Ethnic (BAME) Staff Engagement Event:** Governors joined our staff and our Board members at the BAME staff engagement event on 8 October 2019 here at BTHFT. The focus of the event was 'Is the NHS Race Equality Standard working'. My thanks go to Selina Ullah, Non-Executive Director and Deputy Chair of the Board of Directors who hosted this key event. Congratulations in particular are due to Pauline Garnett, Staff Governor, who was an integral part of the organising group.

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**5.4 Opening of Wolfson Centre for Applied Health Research:** On Thursday 10 October 2019 Governors were also in attendance at the opening event for our brand new research centre which is the result of a flagship partnership between the Bradford Teaching Hospitals NHS Foundation Trust and the Universities of Bradford and Leeds.

**5.5 International AHPs (Allied Health Professionals) day:** On Monday 14 October 2019 a number of our Governors joined our AHP staff as part of International AHP day to celebrate, appreciate and be inspired by members of our AHP staff group.

## 6. Quarterly meeting with Governors

My next quarterly session with Governors is provisionally scheduled for Tuesday 14 January 2020. This provides a general opportunity for an informal meeting to take place between myself and the Governors. I would welcome any comments from Board members as to matters for discussion.

## 7. Joint sessions with the Non-Executive Directors

Our next joint closed session between the Non-Executive Directors and the Governors will take place on Thursday 16 January from 2.15pm to 3.15pm. This will be followed by the Council of Governors meeting from 3.30pm to 5.30pm.

### Recommendation

The Board of Directors is asked to note the report.