

BOARD OF DIRECTORS OPEN MEETING AGENDA

Date:	Thursday 7 November 2019	Time:	10:45-13:15
Venue:	Conference Room, Field House	Chair:	Dr Maxwell Mclean, Chairman

Time	No.	Agenda Item	Lead	Outcome	Papers attached
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Section 1: Opening matters					
10.45		Chairman's Opening remarks	Chairman		Verbal
	Bo.11.19.1	Apologies for Absence Amjad Pervez, Non-Executive Director	Chairman	To note	Verbal
	Bo.11.19.2	Declarations of Interest	Chairman	To note	Verbal
	Bo.11.19.3	Patient Story	Chief Nurse	To note	Verbal

Section 2: Business from Previous Board Meeting					
11.05	Bo.11.19.4	Minutes of the meeting held on 12 September 2019	Chairman	For approval	Bo.11.19.4
	Bo.11.19.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
11.15	Bo.11.19.6	Report from the Chairman	Chairman	To note	Bo.11.19.6
	Bo.11.19.7	Report from the Acting Chief Executive	Chief Executive	To note	Bo.11.19.7

Section 4: Delivery of the Trust's Clinical Strategy					
11.30	Bo.11.19.8	Integrated Dashboard	Chief Executive	To note	Bo.11.19.8
	Bo.11.19.9	Report from the Integrated Governance and Risk Committee	Chief Executive	For decision	Bo.11.19.9 To be tabled
	Bo.11.19.10	Board Assurance Framework and Risk Appetite Statement	Chief Executive	For decision	Bo.11.19.10 To be tabled

Section 4a: Quality					
11.50	Bo.11.19.11	Integrated Dashboard: Quality	Chief Medical Officer/Chief Nurse/ Chief Digital & Information Officer	To note	Refer to Bo.11.19.8
	Bo.11.19.12	A Report from the Chair of the Quality Committee	Chair of the Quality Committee	To note	Bo.11.19.12
	Bo.11.19.13	NHSE Public Health Screening Reports	Chief Operating Officer	For approval	Bo.11.19.13
	Bo.11.19.14	Palliative Care Annual Report (July 2018 – July 2019)	Chief Nurse	For approval	Bo.11.19.14
	Bo.11.19.15	Board Assurance Framework: Strategic Objectives 1 and 4	Chief Executive	For decision	Refer to Bo.11.19.10

Section 4b: Finance & Performance					
12.10	Bo.11.19.16	Integrated Dashboard: Finance	Director of Finance	To note	Refer to Bo.11.19.8

Section 4b: Finance & Performance					
	Bo.11.19.17	Report from the Chair of the Finance and Performance Committee: Finance	Chair of the Finance & Performance Committee	For decision	Bo.11.19.17
	Bo.11.19.18	Board Assurance Framework: Strategic Objective 2a	Chief Executive	For decision	Refer to Bo.11.19.10
	Bo.11.19.19	Integrated Dashboard: Performance	Chief Operating Officer	To note	Refer to Bo.11.19.8
	Bo.11.19.20	Report from the Chair of the Finance and Performance Committee: Performance	Chair of the Finance & Performance Committee	For decision	Bo.11.19.20
	Bo.11.19.21	Final Long Term Plan 2020/21 – 2023/24	Director of Finance	For decision	Bo.11.19.21
	Bo.11.19.22	Board Assurance Framework: Strategic Objective 2b	Chief Executive	For decision	Refer to Bo.11.19.10

Section 4c: Workforce					
12.35	Bo.11.19.23	Integrated Dashboard: Workforce	Director of Human Resources	To note	Refer to Bo.11.19.8
	Bo.11.19.24	Report from the Chair of the Workforce Committee	Chair of the Workforce Committee	To note	Bo.11.19.24
	Bo.11.19.25	Healthcare Worker Flu Vaccination Best Practice Assurance	Director of Human Resources	For approval	Bo.11.19.25
	Bo.11.19.26	Board Assurance Framework: Strategic Objective 3	Chief Executive	For decision	Refer to Bo.11.19.10

Section 4d: Partnerships					
12.45	Bo.11.19.27	Integrated Dashboard: Partnerships	Director of Strategy and Integration	To note	Refer to Bo.11.19.8
	Bo.11.19.28	Report from the Chair of the Partnership Committee	Chair of the Partnership Committee	To note	Bo.11.19.28
	Bo.11.19.29	Healthcare UK feedback report	Director of Strategy and Integration	To note	Bo.11.19.29
	Bo.11.19.30	Board Assurance Framework: Strategic Objective 5	Chief Executive	For decision	Refer to Bo.11.19.10

Section 5: Governance					
13.00	Bo.11.19.31	Reservations of Powers to the Board and Scheme of Delegation	Director of Governance & Corporate Affairs	To note	Bo.11.19.31
	Bo.11.19.32	Standing Financial Instructions	Director of Governance & Corporate Affairs	To note	Bo.11.19.32
	Bo.11.19.33	Board Committee Annual Reports to Board	Director of Governance & Corporate Affairs	For approval	Bo.11.19.33
	Bo.11.19.34	Our Quality Plan 2019-22	Chief Medical Officer & Chief Nurse	For approval	Bo.11.19.34

Section 6: Board Meeting Outcomes					
13.10	Bo.11.19.35	Any other business	Chairman	To note	Verbal
	Bo.11.19.36	Issues to add to Strategic Risk Register	Chairman	For decision	Verbal
	Bo.11.19.37	Issues to escalate to NHS Improvement	Chairman	For decision	Verbal
	Bo.11.19.38	Issues to be reported to Care Quality Commission	Chairman	For decision	Verbal
	Bo.11.19.39	Items for Corporate Communications	Chairman	For decision	Verbal
	Bo.11.19.40	Date and time of next meeting 9 January 2020 (time TBC)	Chairman	To note	Verbal

Annexes for the meeting of the Board of Directors 7 November 2019

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.11.19.41	Finance Report	Director of Finance	To note	Bo.11.19.41
Bo.11.19.42	Performance Report	Chief Operating Officer	To note	Bo.11.19.42
Bo.11.19.43	Workforce Report	Director of Human Resources	To note	Bo.11.19.43

Annex 2: For Information – reports received by Board Committees				
Bo.11.19.44	Quality & Workforce Committee: Nurse Staffing Data Publication July & August 2019	Chief Nurse	To receive	Bo.11.19.44
Bo.11.19.45	Quality Committee: Freedom to Speak Up Q1 Report	Chief Nurse	To receive	Bo.11.19.45
Bo.11.19.46	Quality Committee: Patient Experience Q1 Report	Chief Nurse	To receive	Bo.11.19.46
Bo.11.19.47	Quality Committee: SIRO Q2 Report	Chief Digital & Information Officer	To receive	Bo.11.19.47

Annex 3: For Information – Board Committee Governance				
Bo.11.19.48	Confirmed Finance and Performance Committee Minutes: July & September 2019	Chair of the Finance & Performance Committee	To receive	Bo.11.19.48
Bo.11.19.49	Confirmed Quality Committee Minutes: July & September 2019	Chair of the Quality Committee	To receive	Bo.11.19.49
Bo.11.19.50	Confirmed Workforce Committee Minutes: July & September 2019	Chair of the Workforce Committee	To receive	Bo.11.19.50
Bo.11.19.51	Confirmed Partnerships Committee Minutes: July 2019	Chair of the Partnerships Committee	To receive	Bo.11.19.51
Bo.11.19.52	Confirmed Charitable Funds Committee minutes: March 2019	Chair of the Charitable Funds Committee	To receive	Bo.11.19.52