

INTEGRATED GOVERNANCE & RISK COMMITTEE MEETING AGENDA

Date:	22 May 2019	Time:	13:00-15:00
Venue:	Trust Meeting Room, Chestnut House	Chair:	John Holden, Acting Chief Executive

14:10 - Terri Saunderson, Acting Director of Operations, Unplanned Care Group attending for agenda item I.5.19.15

14:15 - Collette Cunningham, Acting Director of Operations, Planned Care Group attending for agenda item I.5.19.16

Time	No.	Agenda Item	Lead	Outcome To note For approval For decision To escalate to SRR	Papers attached
13:00	1. Committee opening business				
	I.5.19.1	Apologies for Absence	Chair		Verbal
	I.5.19.2	Declarations of Interest	Chair	To note	Verbal
	I.5.19.3	Minutes and Actions of the meeting held on 17 April 2019	Chair	For approval	I.5.19.3
	I.5.19.4	Matters arising	Chair	To note	Verbal

13:10	2. Strategic Risk Register (SRR)				
2.1 Strategic Risk Register: Proposals to close risks					
	I.5.19.5	Risk ID 3112 (Failure to ensure that all eligible non medical staff are appraised)	Director of HR	For approval	I.5.19.5
2.2 Strategic Risk Register: Proposals to escalate risks					
	I.5.19.6	Escalated items from Board of Directors/Committees to SRR 2019/20	Director of Governance & Corporate Affairs	To decide	I.5.19.6
	I.5.19.7	Limited Assurance Internal Audit report – Dangerous Goods COSHH	Chief Operating Officer	For decision	I.5.19.7
	I.5.19.8	Limited Assurance Internal Audit report – National Standards for Cancer Patients	Chief Operating Officer	For decision	I.5.19.8
	I.5.19.9	Limited Assurance Internal Audit report – Asset Management	Director of Finance/Chief Operating Officer	For decision	I.5.19.9
2.3 Strategic Risk Register: Movement log and progress updates					
	I.5.19.10	Movement log: new risks, closed risks, risk changed in score	Chair	To note	I.5.19.10
	I.5.19.11	Progress update: ID 3295 (Inadequate middle grade medical staff in general paediatrics)	Chief Operating Officer	To note	Verbal
2.4 Strategic Risk Register: Oversight					
	I.5.19.12	All open strategic risks	Chair	To note	I.5.19.12
	I.5.19.13	Data Quality	Chief Digital & Information Officer	To note	I.5.19.13
2.5 Strategic risk assessments					
	I.5.19.14	Risk assessment in relation to Risk ID 3374 (Designation of the Haemoglobinopathy Service as a specialist centre)	Chief Medical Officer	To note	I.5.19.14

14:10	3. Care Group and Corporate Office Risk Registers				
3.1 Care Group Risk Registers (Risks scored 15 and above)					
14:10	I.5.19.15	Unplanned Care	Acting Director of Operations for Unplanned Care	To decide	I.5.19.15
14:15	I.5.19.16	Planned care	Acting Director of Operations for Planned Care	To decide	I.5.19.16

3.2 Corporate Office Risk Registers (Risks scored 15 and above)

	I.5.19.17	Corporate Offices	<i>Executive Directors</i>	To decide	I.5.19.17
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14:35	4. Corporate Governance				
	I.5.19.18	Compliance and Risk Development Group terms of reference	<i>Director of Governance & Corporate Affairs</i>	For approval	I.5.19.18
	I.5.19.19	Compliance and Risk Development Group minutes – 19.3.19	<i>Director of Governance & Corporate Affairs</i>	To note	I.5.19.19
	I.5.19.20	External Visits Register	<i>Director of Governance & Corporate Affairs</i>	To note	I.5.19.20

14:50	5. Strategic Objectives				
	I.5.19.21	Board Assurance Framework	<i>Director of Governance & Corporate Affairs</i>	For approval	To be tabled

	6. Committee Closing Business				
	I.5.19.22	Any other business	<i>Chair</i>		Verbal
	I.5.19.23	Matters to escalate to the Board of Directors	<i>Chair</i>		Verbal
	I.5.19.24	Items for Corporate Communication	<i>Chair</i>		Verbal
	I.5.19.25	Date and time of next meeting 19 June 9-11am - Trust Meeting Room			