

BOARD OF DIRECTORS OPEN MEETING AGENDA

Date:	Thursday 9 May 2019	Time:	10.45-13.15
Venue:	Conference Room, Field House	Chair:	Dr Maxwell Mclean, Chairman

Bo.5.19.3 – Patient Story – in attendance: Tracy Campbell – Assistant Director of Nursing, Kay Rushforth – Head of Nursing, Ruth Tolley – Matron, Children’s Inpatients

Time	No.	Agenda Item	Lead	Outcome	Papers attached
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Section 1: Opening matters					
10.45		Chairman’s Opening remarks	Chairman		Verbal
	Bo.5.19.1	Apologies for Absence Jon Prashar, Non-Executive Director	Chairman	To note	Verbal
	Bo.5.19.2	Declarations of Interest	Chairman	To note	Verbal
	Bo.5.19.3	Patient Story: Ted’s story	Chief Nurse	To note	Presentation

Section 2: Business from Previous Board Meeting					
11.05	Bo.5.19.4	Minutes of the meeting held on 7 th March 2019	Chairman	For approval	Bo.5.19.4
	Bo.5.19.5	Matters Arising	Chairman	To note	Verbal

Section 3: Business Reports					
11.15	Bo.5.19.6	Report from the Chairman	Chairman	To note	Bo.5.19.6
	Bo.5.19.7	Report from the Acting Chief Executive	Acting Chief Executive	To note	Bo.5.19.7

Section 4: Delivery of the Trust’s Clinical Strategy					
11.25	Bo.5.19.8	Integrated Dashboard	Acting Chief Executive	To note	Bo.5.19.8
	Bo.5.19.9	Report from the Integrated Governance and Risk Committee	Acting Chief Executive	To note	Bo.5.19.9
	Bo.5.19.10	Board Assurance Framework and Risk Appetite Statement	Acting Chief Executive	For decision	Bo.5.19.10

Section 4a: Quality					
11.30	Bo.5.19.11	Integrated Dashboard: Quality	Chief Medical Officer/Chief Nurse	To note	Refer to Bo.5.19.8
	Bo.5.19.12	A Report from the Chair of the Quality Committee	Chair of the Quality Committee	To note	Bo.5.19.12
	Bo.5.19.13	Board Assurance Framework: Strategic Objectives 1 and 4	Acting Chief Executive	For decision	Refer to Bo.5.19.10

Section 4b: Finance & Performance					
11.55	Bo.5.19.14	Integrated Dashboard: Finance	Director of Finance	To note	Refer to Bo.5.19.8
	Bo.5.19.15	Report from the Chair of the Finance and Performance Committee: Finance	Chair of the Finance & Performance Committee	To note	Bo.5.19.15
	Bo.5.19.16	Board Assurance Framework: Strategic Objective 2a	Acting Chief Executive	For decision	Refer to Bo.5.19.10

	Bo.5.19.17	Integrated Dashboard: Performance	Chief Operating Officer	To note	Refer to Bo.5.19.8
	Bo.5.19.18	Report from the Chair of the Finance and Performance Committee: Performance	Chair of the Finance & Performance Committee	To note	Bo.5.19.18
	Bo.5.19.19	Board Assurance Framework: Strategic Objective 2b	Acting Chief Executive	For decision	Refer to Bo.5.19.10

Section 4c: Workforce

12.20	Bo.5.19.20	Integrated Dashboard: Workforce	Director of Human Resources	To note	Refer to Bo.5.19.8
	Bo.5.19.21	Report from the Chair of the Workforce Committee	Chair of the Workforce Committee	To note	Bo.5.19.21
	Bo.5.19.22	Staff Survey 2018	Director of Human Resources	To note	Bo.5.19.22
	Bo.5.19.23	Flu Vaccination Assurance	Director of Human Resources	To note	Bo.5.19.23
	Bo.5.19.24	Board Assurance Framework: Strategic Objective 3	Acting Chief Executive	For decision	Refer to Bo.5.19.10

Section 4d: Partnerships

12.30	Bo.5.19.25	Integrated Dashboard: Partnerships	Acting Chief Executive	To note	Refer to Bo.5.19.8
	Bo.5.19.26	Report from the Chair of the Partnership Committee	Chair of the Partnership Committee	To note	Bo.5.19.26
	Bo.5.19.27	Board Assurance Framework: Strategic Objective 5	Acting Chief Executive	For decision	Refer to Bo.5.19.10

Section 5: Governance

12.40	Bo.5.19.28	Report from the Chair of the Audit & Assurance Committee	Chair of the Audit & Assurance Committee	To note	Bo.5.19.28
	Bo.5.19.29	Board Standing Orders	Acting Chief Executive	For approval	Bo.5.19.29
	Bo.5.19.30	Self Certification of the Provider Licence	Acting Chief Executive	For approval	Bo.5.19.30
	Bo.5.19.31	Compliance with the NHS Foundation Trust Code of Governance	Acting Chief Executive	For approval	Bo.5.19.31
	Bo.5.19.32	Risk Management Strategy 2019-2025	Acting Chief Executive	For approval	Bo.5.19.32
	Bo.5.19.33	Annual Fire Safety Report 2018/19	Chief Operating Officer	To note	Bo.5.19.33

Section 6: Board Assurance Framework

13.00	Bo.5.19.34	Board Assurance Framework	Acting Chief Executive	For approval	Refer to Bo.5.19.10
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Section 7: Board Meeting Outcomes

13.05	Bo.5.19.35	Any other business	Chairman	To note	Verbal
	Bo.5.19.36	Issues to add to Strategic Risk Register	Chairman	For decision	Verbal
	Bo.5.19.37	Issues to escalate to NHS Improvement	Chairman	For decision	Verbal
	Bo.5.19.38	Issues to be reported to Care Quality Commission	Chairman	For decision	Verbal
	Bo.5.19.39	Items for Corporate Communications	Chairman	For decision	Verbal
	Bo.5.19.40	Date and time of next meeting	Chairman	To note	Verbal

Annexes for the meeting of the Board of Directors 9th May 2019

Annex 1 : For Information: routine reports received by the Board of Directors				
Bo.5.19.41	Finance Report	Director of Finance	To note	Bo.5.19.41
Bo.5.19.42	Performance Report	Chief Operating Officer	To note	Bo.5.19.42
Bo.5.19.43	Workforce Report	Director of Human Resources	To note	Bo.5.19.43

Annex 2: For Information – reports received by Board Committees				
Bo.5.19.44	Nurse Staffing Data Publication Report: February & March 2019	Chief Nurse	To receive	Bo.5.19.44
Bo.5.19.45	Medical Appraisal and Revalidation Annual report 2018/19	Chief Medical Officer	To receive	Bo.5.19.45
Bo.5.19.46	SIRO Quarterly Report	Chief Digital & Information Officer	To receive	Bo.5.19.46

Annex 3: For Information – Board Committee Governance				
Bo.5.19.47	Confirmed Finance and Performance Committee Minutes: February 2019 & March 2019	Chair of the Finance & Performance Committee	To receive	Bo.5.19.47
Bo.5.19.48	Confirmed Quality Committee Minutes: February 2019 & March 2019	Chair of the Quality Committee	To receive	Bo.5.19.48
Bo.5.19.49	Confirmed Audit & Assurance Committee Minutes: February 2019	Chair of the Audit & Assurance Committee	To receive	Bo.5.19.49
Bo.5.19.50	Confirmed Workforce Committee Minutes: February 2019 & March 2019	Chair of the Workforce Committee	To receive	Bo.5.19.50
Bo.5.19.51	Confirmed Partnerships Committee Minutes: January 2019	Chair of the Partnerships Committee	To receive	Bo.5.19.51