

BOARD OF DIRECTORS OPEN MEETING AGENDA

Date:	Thursday 12 July 2018	Time:	09:30 – 12:30
Venue:	Conference Room, Field House	Chair:	Professor Bill McCarthy, Chairman

11:10am - Sara Keogh, Head of Midwifery and Dr John Anderson, Consultant and Clinical Lead for Obstetrics & Gynaecology in attendance for agenda item Bo.7.18.13 – Maternity Improvement Programme Action Plan

09:30	Patient Story
	Helen Henry attending for the Patient Story

Time	No.	Agenda Item	Lead	Outcome To discuss and approve To discuss and note To note and gain assurance To receive	Papers attached
10:00	Bo.7.18.1	Apologies for Absence <ul style="list-style-type: none"> • Barrie Senior, Non-Executive Director • Jon Prashar, Non-Executive Director • Laura Stroud, Non-Executive Director 	Chairman		Verbal
	Bo.7.18.2	Declarations of Interest	Chairman	To discuss & note	Verbal
	Bo.7.18.3	Minutes of the meeting held on 10 May 2018	Chairman	To discuss & approve	Bo.7.18.3
	Bo.7.18.4	Matters Arising	Chairman	To discuss & note	Verbal
	Bo.7.18.5	Report from the Chairman	Chairman	To discuss & note	Bo.7.18.5

10:15		Reports from the Chief Executive			
	Bo.7.18.6	Report from the Chief Executive	Chief Executive	To discuss & note	Bo.7.18.6
	Bo.7.18.7	Board Assurance Framework Q1 and Risk Appetite Statement 2018/19	Director of Governance & Corporate Affairs	To note & gain assurance	Bo.7.18.7
	Bo.7.18.8	Report from the Integrated Governance and Risk Committee	Chief Executive	To note & gain assurance	Bo.7.18.8
	Bo.7.18.9	Integrated Dashboard	Chief Executive	To discuss & note	Bo.7.18.9

11:00		Quality			
	Bo.7.18.10	Report from the Quality Committee	Chair of the Quality Committee	To note & gain assurance	Bo.7.18.10
	Bo.7.18.11	Emergency Preparedness, Resilience and Response (EPRR) Assurance	Director of Governance & Corporate Affairs	To note & gain assurance	Bo.7.18.11
	Bo.7.18.12	Trust-wide Combined Learning Report Quarters 3 and 4 2017/18	Director of Governance & Corporate Affairs	To note & gain assurance	Bo.7.18.12
11:10	Bo.7.18.13	Maternity Improvement Programme Action Plan	Chief Operating Officer	To note & gain assurance	Presentation

11:40		Workforce			
	Bo.7.18.14	Report from the Workforce Committee	Chair of the Workforce Committee	To note & gain assurance	Bo.7.18.14
	Bo.7.18.15	Workforce Report	Director of Human Resources	To discuss & note	Bo.7.18.15
	Bo.7.18.16	Workforce Race Equality Standard and Equality & Diversity Update	Director of Human Resources	To discuss & note	Bo.7.18.16

11:50		Finance & Performance			
	Bo.7.18.17	Report from the Finance and Performance Committee	Chair of the Finance & Performance Committee	To note & gain assurance	Bo.7.18.17
	Bo.7.18.18	Review of the Terms of Reference of the Finance & Performance Committee	Chair of the Finance & Performance Committee	To discuss & approve	Bo.7.18.18
	Bo.7.18.19	Finance Report	Director of Finance	To note & gain assurance	Bo.7.18.19
	Bo.7.18.20	Performance Report	Chief Operating Officer	To note & gain assurance	Bo.7.18.20
	Bo.7.18.21	Bradford Improvement Programme Board Annual Report	Director of Finance	To discuss & note	Bo.7.18.21

12:00		Partnerships			
	Bo.7.18.22	Report from the Partnerships Committee	Chairman	To note & gain assurance	Bo.7.18.22

12:05		Audit & Assurance			
	Bo.7.18.23	Report from the Audit & Assurance Committee	Vice- chair of the Audit & Assurance Committee	To note & gain assurance	Bo.7.18.23

12:10		Major Projects			
	Bo.7.18.24	Report from the Major Projects Committee	Chair of the Major Projects Committee	To note & gain assurance	Bo.7.18.24
	Bo.7.18.25	Review of the Terms of Reference of the Major Projects Committee	Chair of the Major Projects Committee	To discuss & approve	Bo.7.18.25

12:15		Health & Safety			
	Bo.7.18.26	Review of the Terms of Reference of the Health & Safety Committee	Chair of the Health & Safety Committee	To discuss & approve	Bo.7.18.26

12:20		Governance			
	Bo.7.18.27	Board Assurance Framework Q1	Chief Executive	To note & gain assurance	Verbal

		For receipt			
	Bo.7.18.28	CQC Inspection Report 2018	Director of Governance & Corporate Affairs	To receive	Bo.7.18.28
	Bo.7.18.29	Confirmed Finance and Performance Committee Minutes – April & May 2018	Chair of the Finance & Performance Committee	To receive	Bo.7.18.29
	Bo.7.18.30	Confirmed Quality Committee Minutes – April & May 2018	Chair of the Quality Committee	To receive	Bo.7.18.30
	Bo.7.18.31	Confirmed Audit & Assurance Committee Minutes – April 2018	Vice-chair of the Audit & Assurance Committee	To receive	Bo.7.18.31
	Bo.7.18.32	Confirmed Workforce Committee minutes – March 2018	Chair of the Workforce Committee	To receive	Bo.7.18.32
	Bo.7.18.33	Confirmed Health & Safety Committee minutes – March 2018	Chair of the Health & Safety Committee	To receive	Bo.7.18.33
	Bo.7.18.34	Health & Safety Annual Report 2017/18	Chair of the Health & Safety Committee	To receive	Bo.7.18.34
	Bo.7.18.35	Nurse Staffing Data Publication Report – May 2018	Chief Nurse	To receive	Bo.7.18.35
	Bo.7.18.36	Maternity Annual Report 2017/18	Chief Nurse	To receive	Bo.7.18.36
	Bo.7.18.37	Patient Experience Annual Report 2017/18	Chief Nurse	To receive	Bo.7.18.37
	Bo.7.18.38	Infection Prevention and Control Annual Report 2017/18	Chief Nurse	To receive	Bo.7.18.38
	Bo.7.18.39	Safeguarding Adults Annual Report 2017/18	Chief Nurse	To receive	Bo.7.18.39
	Bo.7.18.40	Safeguarding Children Annual Report 2017/18	Chief Nurse	To receive	Bo.7.18.40
	Bo.7.18.41	Guardian of Safe Working Hours Quarterly Report	Medical Director	To receive	Bo.7.18.41
12:25	Bo.7.18.42	Any other business	Chairman		Verbal
	Bo.7.18.43	Issues to add to Corporate Risk Register	Chairman		Verbal
	Bo.7.18.44	Issues to escalate to NHS Improvement	Chairman		Verbal
	Bo.7.18.45	Issues to be reported to Care Quality Commission	Chairman		Verbal
	Bo.7.18.46	Items for Corporate Communications	Chairman		Verbal
	Bo.7.18.47	Date and time of next meeting 13 September 2018 09:30	Chairman		Verbal