

Audit & Assurance Committee Workplan 2017-2018

Item:	April	May*	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Purpose	Item owner		
Internal Audit			NO MEETING	NO MEETING										Audit Yorkshire		
Counter-Fraud Update					X	X						X			Discussion and assurance	Adele Jowett
Counter- Fraud Annual Plan	X														Approve	Adele Jowett
Counter-Fraud Annual Report		X													Discussion and assurance	Adele Jowett
Internal Audit Progress Report	X	X				X	X	X	X	X	X	X	X		Discussion and assurance	Karina Rodgers
Internal Audit Plan for 2017/18	X														Approve	Karina Rodgers
Head of Internal Audit Opinion		X													Discussion and assurance	Karina Rodgers
Internal Audit Follow Up Report	X					X	X	X	X	X	X	X	X		Discussion and assurance	Karina Rodgers
Limited Assurance Reports (when arise)															Discussion and assurance	Karina Rodgers
External Audit					NO MEETING	NO MEETING										Deloitte
Bradford Sector Developments Report	X		X	X			X	X	X	X	X	X			Discussion and assurance	Paul Hewitson
External Audit Annual Plan												X			Approve	Paul Hewitson
ISA 260 Report		X													Discussion and assurance	Paul Hewitson
Quality Report		X										X			Discussion and assurance	Paul Hewitson
Charitable Funds ISA 260 Report				X											Discussion and assurance	Paul Hewitson
Foundation Trust			NO MEETING	NO MEETING										BTHFT		
Charitable Funds Accounts					X										Discussion and assurance	Deputy Director of Finance
Review of Internal and External Audit Performance					X										Discussion and assurance	Director of Finance
Review of arrangement for use of external auditors for non-audit purposes								X							Discussion and assurance	Director of Finance
Audit Committee Business Workplan												X			Approve	Trust Secretary
Audit Committee Self-Assessment	X												Discussion and assurance	Chair		

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Audit Committee Annual Report to Board					X								Approve	Chair
Exception Reports	X	X			X		X		X		X		Discussion and assurance	Deputy Director of Finance
Cyber Security	X												Discussion and assurance	Director of Informatics
Review Terms of Reference		X											Review and comment	Chair
Clinical Audit Annual Report		X											Discussion and assurance	Director of Governance & Operations
Clinical Audit High Priority Workplan		X					X						Discussion and assurance	Director of Governance & Operations
Board Assurance Framework									X				Review and comment	Director of Governance & Operations
Standing Financial Instructions, Scheme of Delegation							X						Review and comment	Director of Governance & Operations
Standing Orders					X								Review and comment	Director of Governance & Operations
Annual Governance Statement		X											Review and comment	Chief Executive
Annual Security Report							X						Review and comment	Director of Finance
Security Management Standards for Providers		X											Review and comment	Director of Finance
CQC compliance							X				X		Review and comment	Director of Governance & Operations

* denotes two meetings held