

BOARD OF DIRECTORS' OPEN MEETING AGENDA

Date:	Thursday 8 March 2018	Time:	10:30 – 12:30
Venue:	Conference Room, Field House	Chair:	Professor Bill McCarthy, Chairman

Time	Patient Story	Attendees
10:30	Delayed Cancer Treatment	Theresa Finter, Patient and husband Robert Finter Amanda Procter – Lead Cancer Nurse Cheryl Downes - Gynaecology Clinical Nurse Specialist

Time	No.	Agenda Item	Lead	Outcome To discuss and approve To discuss and note To note and gain assurance	Papers attached
10:30	Bo.3.87.1	Apologies for Absence	Chairman		Verbal
	Bo.3.18.2	Declaration of Interests	Chairman	To discuss & note	Verbal
	Bo.3.18.3	Minutes of the meeting held on 11 January 2018	Chairman	To discuss & approve	Bo.3.18.3
	Bo.3.18.4	Matters Arising	Chairman	To discuss & note	Verbal
	Bo.3.18.5	Report from the Chairman	Chairman	To discuss & note	Bo.3.18.5

Time	No.	Agenda Item	Lead	Outcome	Papers attached
10:45		Reports from the Chief Executive			
	Bo.3.18.6	Report from the Chief Executive	Chief Executive	To discuss & note	Bo.3.18.6
	Bo.3.18.7	Report from the Integrated Governance and Risk Committee	Chief Executive	To note & gain assurance	Bo.3.18.7
	Bo.3.18.8	Integrated Dashboard	Chief Executive	To discuss & note	Bo.3.18.8

Time	No.	Agenda Item	Lead	Outcome	Papers attached
11:00		Quality			
	Bo.3.18.9	Report from the Quality Committee – January 2018	Chair of the Quality Committee	To discuss & note	Bo.3.18.9
	Bo.3.18.10	Guardian of Safe Working Hours Report	Medical Director	To discuss & note	Bo.3.18.10
	Bo.3.18.11	Senior Information Risk Owner Quarter 3 Report	Director of Informatics	To discuss & note	Bo.3.18.11
	Bo.3.18.12	Annual Information Governance Toolkit Submission	Director of Informatics	To discuss & approve	Bo.3.18.12
	Bo.3.18.13	Freedom to Speak Up Q3 Report	Chief Nurse	To discuss & note	Bo.3.18.13

Time	No.	Agenda Item	Lead	Outcome	Papers attached
11:20		Workforce			
	Bo.3.18.14	Report from the Workforce Committee – January 2018	Chair of the Workforce Committee	To discuss & note	Bo.3.18.14

	Bo.3.18.15	Workforce Report	Director of HR	To discuss & note	Bo.3.18.15
	Bo.3.18.16	Gender Pay Gap	Director of HR	To discuss & note	Verbal
11:30		Finance & Performance			
	Bo.3.18.17	Report from the Finance and Performance Committee – January 2018	Chair of the Finance & Performance Committee	To discuss & note	Bo.3.18.17
	Bo.3.18.18	Finance Report	Director of Finance	To note & gain assurance	Bo.3.18.18
	Bo.3.18.19	Performance Report	Director of Finance	To note & gain assurance	Bo.3.18.19
	Bo.3.18.20	Emergency Care Standard: Recovery Plan	Acting Chief Operating Officer	To note & gain assurance	Bo.3.18.20

		Partnerships			
	Bo.3.18.21	Report from the Partnerships Committee – January 2018	Chairman	To discuss & note	Bo.3.18.21

		Audit & Assurance			
	Bo.3.18.22	Report from the Audit & Assurance Committee – February 2018	Chair of the Audit & Assurance Committee	To note & gain assurance	Bo.3.18.22

12:20		For Information			
	Bo.3.18.23	Confirmed Finance and Performance Committee Minutes – December 2017 and January 2018	Chair of the Finance & Performance Committee	To note	Bo.3.18.23
	Bo.3.18.24	Confirmed Quality Committee Minutes – December 2017 and January 2018	Chair of the Quality Committee	To note	Bo.3.18.24
	Bo.3.18.25	Confirmed Audit & Assurance Committee Minutes – December 2017	Chair of the Audit & Assurance Committee	To note	Bo.3.18.25
	Bo.3.18.26	Confirmed Workforce Committee minutes – November 2017	Chair of the Workforce Committee	To note	Bo.3.18.26
	Bo.3.18.27	Nurse Staffing Data Publication Report – December 2017 & January 2018	Chief Nurse	To note	Bo.3.18.27

12:25	Bo.3.18.28	Any other business	Chairman		Verbal
	Bo.3.18.29	Issues to add to Corporate Risk Register	Chairman		Verbal
	Bo.3.18.30	Issues to escalate to NHS Improvement	Chairman		Verbal
	Bo.3.18.31	Issues to be reported to Care Quality Commission	Chairman		Verbal
	Bo.3.18.32	Items for Corporate Communications	Chairman		Verbal
	Bo.3.18.33	Date and time of next meeting 10 May 2018 10:30	Chairman		Verbal