

BOARD OF DIRECTORS' OPEN MEETING AGENDA

Date:	Thursday 14 September 2017	Time:	08:30-10:45
Venue:	Conference Room, Field House	Chair:	Professor Bill McCarthy, Chairman

Time	Patient Story	Attendees
10am	Virtual Ward	Staff: Andrea Allanach, Lead Advanced Nurse practitioner - Virtual ward

Time	No.	Agenda Item	Lead	Outcome To discuss and approve To discuss and note To note and gain assurance	Papers attached
08.30	Bo.9.17.1	Apologies for Absence	Chairman		Verbal
	Bo.9.17.2	Declaration of Interests	Chairman	To discuss and note	Verbal
	Bo.9.17.3	Minutes of the meeting held on 13 July 2017	Chairman	To discuss and approve	Bo.9.17.3
	Bo.9.17.4	Matters Arising	Chairman	To discuss and note	Verbal
	Bo.9.17.5	Report from the Chairman	Chairman	To note and gain assurance	Bo.9.17.5

		Reports from the Chief Executive			
	Bo.9.17.6	Report from the Chief Executive	Chief Executive	To discuss and note	Bo.9.17.6
	Bo.9.17.7	Report from Integrated Governance and Risk Committee	Chief Executive	To discuss and note	Bo.9.17.7
	Bo.9.17.8	Integrated Quality and Performance Dashboard	Chief Executive	To discuss and note	Bo.9.17.8

		Quality			
	Bo.9.17.9	Report from the Quality and Safety Committee – July and August 2017	Chair of Quality & Safety Committee	To discuss and note	Bo.9.17.9
	Bo.9.17.10	Quality & Safety Committee Annual Report 2016-17	Chair of Quality & Safety Committee	To discuss and note	Bo.9.17.10
	Bo.9.17.11	EPR Update	Director of Informatics	To note and gain assurance	Bo.9.17.11
	Bo.9.17.12	Leadership Walkround Process	Medical Director	To discuss and approve	Bo.9.17.12
	Bo.9.17.13	Learning from Deaths Policy	Medical Director	To discuss and approve	Bo.9.17.13
	Bo.9.17.14	Cladding – Update paper	Director of Governance & Operations	To note and gain assurance	Bo.9.17.14
	Bo.9.17.15	Patient Story Update	Chief Nurse	To note and again assurance	Bo.9.17.15

	Bo.9.17.16	NHSE Public Health Screening Reports	Director of Governance & Operations	To discuss and approve	Bo.9.17.16
	Bo.9.17.17	Senior Information Risk Owner (SIRO)	Director of Informatics	To discuss and note	Bo.9.17.17

Finance					
	Bo.9.17.18	Report from Finance and Investment Committee – July and August 2017	Chair of Finance & Investment Committee	To discuss and note	Bo.9.17.18
	Bo.9.17.19	Finance and Investment Committee Annual Report 2016-17	Chair of Finance & Investment Committee	To discuss and note	Bo.9.17.19
	Bo.9.17.20	Finance Report	Director of Finance	To note and gain assurance	Bo.9.17.20
	Bo.9.17.21	Improvement Plan	Director of Finance	To note and gain assurance	Presentation

Performance					
	Bo.9.17.22	Report from the Performance Committee – July and August 2017	Chair of Performance Committee	To discuss and note	Bo.9.17.22
	Bo.9.17.23	Performance Committee Annual Report 2016-17	Chair of Performance Committee	To discuss and note	Bo.9.17.23
	Bo.9.17.24	Performance Report	Director of Finance	To note and gain assurance	Bo.9.17.24
	Bo.9.17.25	Winter Pressures	Director of Governance & Operations	To note and gain assurance	Presentation
	Bo.9.17.26	Informatics Performance Report	Director of Informatics	To note and gain assurance	Bo.9.17.26
	Bo.9.17.27	Emergency Preparedness Resilience and Response (EPRR) Assurance	Director of Governance & Operations	To discuss and approve	Bo.9.17.27

Workforce					
	Bo.9.17.28	Workforce Report	Director of HR	To note and gain assurance	Bo.9.17.28
	Bo.9.17.29	Freedom to Speak Up Q1 Report	Chief Nurse	To discuss and note	Bo.9.17.29

Audit & Assurance					
	Bo.9.17.30	Report from the Audit Committee – August 2017	Chair of Audit Committee	To note and gain assurance	Bo.9.17.30
	Bo.9.17.31	Audit Committee Annual Report 2016-17	Chair of Audit Committee	To note and gain assurance	Bo.9.17.31

Governance					
	Bo.9.17.32	Board of Directors Standing Orders	Trust Secretary	To discuss and approve	Bo.9.17.32

Bo.9.17.33	Register of Board of Directors Declaration of Interests	Trust Secretary	To note and gain assurance	Bo.9.17.33
Bo.9.17.34	Board Assurance Framework	Chief Executive	To note and gain assurance	Bo.9.17.34

For Information				
Bo.9.17.35	Confirmed Finance and Investment Committee Minutes – June & July 2017	Chair of Finance & Investment Committee	To note	Bo.9.17.35
Bo.9.17.36	Confirmed Performance Committee Minutes – June & July 2017	Chair of Performance Committee	To note	Bo.9.17.36
Bo.9.17.37	Confirmed Quality and Safety Committee Minutes – June & July 2017	Chair of Quality & Safety Committee	To note	Bo.9.17.37
Bo.9.17.38	Confirmed Audit & Assurance Committee Minutes – 16 & 24 May 2017	Chair of Audit & Assurance Committee	To note	Bo.9.17.38
Bo.9.17.39	Nurse Staffing Data Publication Report – July 2017	Chief Nurse	To note	Bo.9.17.39

Any other business				
Bo.9.17.40	Membership of Active Bradford Limited	Medical Director	To discuss & approve	Bo.9.17.40

Bo.9.17.41	Issues to add to Corporate Risk Register	Chairman		Verbal
Bo.9.17.42	Issues to escalate to NHS Improvement	Chairman		Verbal
Bo.9.17.43	Issues to be reported to Care Quality Commission	Chairman		Verbal
Bo.9.17.44	Items for Corporate Communications	Chairman		Verbal
Bo.9.17.45	Date and time of next meeting 9 November 9.30-11.45am	Chairman		Verbal