

BOARD OF DIRECTORS' OPEN MEETING AGENDA

Date:	Thursday 8 June 2017	Time:	08:30-10:30
Venue:	Conference Room, Field House	Chair:	Professor Bill McCarthy, Chairman

08.35 - Paul Featherstone, Director of Estates & Facilities and Shane Embleton, Head of Capital Projects in attendance for Bo.6.17.5 – Capital Development

Time	No.	Agenda Item	Lead	Outcome To discuss and approve To discuss and note To note and gain assurance	Papers attached
08.30	Bo.6.17.1	Apologies for Absence Pauline Vickers – Non-Executive Director Trevor Higgins – Non-Executive Director David Munt – Non-Executive Director	Chairman		Verbal
	Bo.6.17.2	Declaration of Interests	Chairman	To discuss and note	Verbal
	Bo.6.17.3	Minutes of the meeting held on 11 May 2017	Chairman	To discuss and approve	Bo.6.17.3
	Bo.6.17.4	Matters Arising	Chairman	To discuss and note	Verbal
08.35	Bo.6.17.5	Estates Department Presentation Including the Capital Development Report	Director of Governance & Operations		Presentation
	Bo.6.17.6	Report from the Chairman	Chairman	To note and gain assurance	Bo.6.17.6

09.10		Reports from the Chief Executive			
	Bo.6.17.7	Report from the Chief Executive	Chief Executive	To discuss and note	Bo.6.17.7
	Bo.6.17.8	Report from Integrated Governance and Risk Committee	Chief Executive	To discuss and note	Bo.6.17.8
	Bo.6.17.9	Process review of longstanding risks on the Corporate Risk Register	Chief Executive	To discuss and note	Bo.6.17.9
	Bo.6.17.10	Integrated Quality and Performance Dashboard	Chief Executive	To discuss and note	Bo.6.17.10

09.50		Quality			
	Bo.6.17.11	Report from the Quality and Safety Committee – May 2017	Chair of Quality & Safety Committee	To discuss and note	Bo.6.17.11
	Bo.6.17.12	Complaints Annual Report	Chief Nurse	To discuss and note	Bo.6.17.12

10.00		Finance			
	Bo.6.17.13	Report from Finance and Investment Committee – May 2017	Chair of Finance & Investment Committee	To discuss and note	Bo.6.17.13
	Bo.6.17.14	Finance Report	Director of Finance	To note and gain assurance	Bo.6.17.14

10.05		Performance			
	Bo.6.17.15	Report from the Performance Committee – May 2017	Chair of Performance Committee	To discuss and note	Bo.6.17.15
	Bo.6.17.16	Performance Report	Director of Finance	To note and gain assurance	Bo.6.17.16
	Bo.6.17.17	Informatics Performance Report	Director of Informatics	To note and gain assurance	Bo.6.17.17

10.10		Audit & Assurance			
	Bo.6.17.18	Report from the Audit & Assurance Committee – May 2017	Chair of Audit & Assurance Committee	To discuss and note	Bo.6.17.18

10.15		Governance			
	Bo.6.17.19	Corporate Governance Statement	Director of Governance & Operations	To discuss and approve	Bo.6.17.19

10.20		For Information			
	Bo.6.17.20	Confirmed Finance and Investment Committee Minutes – April 2017	Chair of Finance & Investment Committee	To note	Bo.6.17.20
	Bo.6.17.21	Confirmed Performance Committee Minutes – April 2017	Chair of Performance Committee	To note	Bo.6.17.21
	Bo.6.17.22	Confirmed Quality and Safety Committee Minutes – April 2017	Chair of Quality & Safety Committee	To note	Bo.6.17.22
	Bo.6.17.23	Nurse Staffing Data Publication Report – April 2017	Chief Nurse	To note	Bo.6.17.23

10.25	Bo.6.17.24	Any other business	Chairman		Verbal
	Bo.6.17.25	Issues to add to Corporate Risk Register	Chairman		Verbal
	Bo.6.17.26	Issues to escalate to NHS Improvement	Chairman		Verbal
	Bo.6.17.27	Issues to be reported to Care Quality Commission	Chairman		Verbal
	Bo.6.17.28	Items for Corporate Communications	Chairman		Verbal
	Bo.6.17.29	Date and time of next meeting 13 July 2017 at 09:00hrs	Chairman		Verbal