

## BOARD OF DIRECTORS' OPEN MEETING AGENDA

<b>Date:</b>	Thursday 9 November 2017	<b>Time:</b>	10:30 – 13:45 (to include a refreshment break)
<b>Venue:</b>	Conference Room, Field House	<b>Chair:</b>	Professor Bill McCarthy, Chairman

**11:30 - Dr Andrew Brennan, Consultant Anaesthetist attending for agenda item Bo.11.17.10 – Guardian of Safe Working Hours**

Time	Patient Story	Attendees
10:30	Patient Story - Virtual Ward Patient	Andrea Allanach Lead Advanced Nurse practitioner Virtual ward frail elderly

Time	No.	Agenda Item	Lead	Outcome To discuss and approve To discuss and note To note and gain assurance	Papers attached
11:00	Bo.11.17.1	<b>Apologies for Absence</b>	Chairman		Verbal
	Bo.11.17.2	<b>Declaration of Interests</b>	Chairman	To discuss and note	Verbal
	Bo.11.17.3	<b>Minutes of the meeting held on 14 September 2017</b>	Chairman	To discuss and approve	Bo.11.17.3
	Bo.11.17.4	<b>Matters Arising</b>	Chairman	To discuss and note	Verbal
	Bo.11.17.5	<b>Report from the Chairman</b>	Chairman	To note and gain assurance	Bo.11.17.5

11:10		<b>Reports from the Chief Executive</b>			
	Bo.11.17.6	Report from the Chief Executive	Chief Executive	To discuss and note	Bo.11.17.6
	Bo.11.17.7	Report from Integrated Governance and Risk Committee	Chief Executive	To discuss and note	Bo.11.17.7
	Bo.11.17.8	BoD Integrated Dashboard	Chief Executive	To discuss and note	Bo.11.17.8

11:30		<b>Quality</b>			
	Bo.11.17.9	Report from the Quality Committee – October 2017	Chair of Quality Committee	To discuss and note	Bo.11.17.9
	Bo.11.17.10	Guardian of Safe Working Hours	Medical Director	To discuss and note	Bo.11.17.10 Presentation

11:40		<b>Finance &amp; Performance</b>			
	Bo.11.17.11	Report from the Finance and Performance Committee – September & October 2017	Chair of Finance & Performance Committee	To discuss and note	Bo.11.17.11
	Bo.11.17.12	Finance Report	Director of Finance	To note and gain assurance	Bo.11.17.12
	Bo.11.17.13	Improvement Plan	Director of Finance	To note and gain assurance	Verbal

	<b>Bo.11.17.14</b>	Performance Report	Director of Finance	To note and gain assurance	Bo.11.17.14
	<b>Bo.11.17.15</b>	Winter Planning	Director of Governance & Operations	To discuss and note	Presentation
	<b>Bo.11.17.16</b>	Informatics Performance Report	Director of Informatics	To note and gain assurance	Bo.11.17.16
	<b>Bo.11.17.17</b>	Senior Information Risk Owner Q2 (SIRO)	Director of Informatics	To discuss and note	Bo.11.17.17
	<b>Bo.11.17.18</b>	EPR Update	Director of Informatics	To note and gain assurance	Bo.11.17.18

12:05		<b>Major Projects</b>			
	<b>Bo.11.17.19</b>	Report from the Major Projects Committee – October 2017	Chair of the Major Projects Committee	To note and gain assurance	Bo.11.17.19

12:15		<b>Workforce</b>			
	<b>Bo.11.17.20</b>	Our Values	Director of HR	To note and gain assurance	Bo.11.17.20
	<b>Bo.11.17.21</b>	Non Medical Appraisal Review	Director of HR	To note and gain assurance	Verbal

12:45		<b>Audit &amp; Assurance</b>			
	<b>Bo.11.17.22</b>	Report from the Audit Committee – October 2017	Deputy Chair of Audit Committee	To note and gain assurance	Bo.11.17.22

13:00		<b>Governance</b>			
	<b>Bo.11.17.23</b>	Risk Management Strategy	Director of Governance & Operations	To discuss & approve	Bo.11.17.23
	<b>Bo.11.17.24</b>	Risk Appetite Statement	Director of Governance & Operations	To discuss & approve	Bo.11.17.24
	<b>Bo.11.17.25</b>	Standing Financial Instruction	Director of Governance & Operations	To discuss & approve	Bo.11.17.25
	<b>Bo.11.17.26</b>	Reservation of Powers to the Board and Scheme of Delegation	Director of Governance & Operations	To discuss & approve	Bo.11.17.26

13:30		<b>For Information</b>			
	<b>Bo.11.17.27</b>	Confirmed Finance and Investment Committee Minutes – August 2017	Chair of Finance & Investment Committee	To note	Bo.11.17.27
	<b>Bo.11.17.28</b>	Confirmed Performance Committee Minutes – August 2017	Chair of Performance Committee	To note	Bo.11.17.28
	<b>Bo.11.17.29</b>	Confirmed Quality and Safety Committee Minutes – August 2017	Chair of Quality & Safety Committee	To note	Bo.11.17.29
	<b>Bo.11.17.30</b>	Confirmed Audit & Assurance Committee Minutes – August 2017	Chair of Audit & Assurance Committee	To note	Bo.11.17.30
	<b>Bo.11.17.31</b>	Confirmed Health & Safety Committee minutes – June 2017	Chair of Health & Safety Committee	To note	Bo.11.17.31
	<b>Bo.11.17.32</b>	Nurse Staffing Data Publication Report – August & September 2017	Chief Nurse	To note	Bo.11.17.32

13:40	<b>Bo.11.17.33</b>	<b>Any other business</b>	Chairman		Verbal
	<b>Bo.11.17.34</b>	<b>Issues to add to Corporate Risk Register</b>	Chairman		Verbal
	<b>Bo.11.17.35</b>	<b>Issues to escalate to NHS Improvement</b>	Chairman		Verbal
	<b>Bo.11.17.36</b>	<b>Issues to be reported to Care Quality Commission</b>	Chairman		Verbal
	<b>Bo.11.17.37</b>	<b>Items for Corporate Communications</b>	Chairman		Verbal
	<b>Bo.11.17.38</b>	<b>Date and time of next meeting 11 January 2018 – 9.30am</b>	Chairman		Verbal