

BOARD OF DIRECTORS' OPEN MEETING AGENDA

Date:	Thursday 11 January 2018	Time:	09:45-12:15
Venue:	Conference Room, Field House	Chair:	Professor Bill McCarthy, Chairman

Steven Picken – Deloitte observing

10:55 - Dr Andrew Baker, Consultant Anaesthetist attending for agenda item Bo.1.18.13 – Organ Donation

Time	Patient and Staff Story	Attendees
09:45	Ward 28 – Team of the Year	Ward 28 team
10:00	Patient Story – Dementia	Alison Scarlett wife of Maurice Scarlett and Isla Skinner, Patient & Public Involvement Facilitator

Time	No.	Agenda Item	Lead	Outcome To discuss and approve To discuss and note To note and gain assurance	Papers attached
10:15	Bo.1.87.1	Apologies for Absence	Chairman		Verbal
	Bo.1.18.2	Declaration of Interests	Chairman	To discuss and note	Verbal
	Bo.1.18.3	Minutes of the meeting held on 9 November 2017	Chairman	To discuss and approve	Bo.1.18.3
	Bo.1.18.4	Matters Arising	Chairman	To discuss and note	Verbal
	Bo.1.18.5	Report from the Chairman	Chairman	To note and gain assurance	Bo.1.18.5

Time	No.	Agenda Item	Lead	Outcome To discuss and note To discuss and note To discuss and note	Papers attached
10:25		Reports from the Chief Executive			
	Bo.1.18.6	Report from the Chief Executive	Chief Executive	To discuss and note	Bo.1.18.6
	Bo.1.18.7	Report from Integrated Governance and Risk Committee	Chief Executive	To discuss and note	Bo.1.18.7
	Bo.1.18.8	Integrated Dashboard - BOD	Chief Executive	To discuss and note	Bo.1.18.8

Time	No.	Agenda Item	Lead	Outcome To discuss and note To discuss and approve To discuss and note To discuss and note	Papers attached
10:45		Quality			
	Bo.1.18.9	Report from the Quality Committee – November & December 2017	Chair of the Quality Committee	To discuss and note	Bo.1.18.9
	Bo.1.18.10	Safe, Effective, Caring, Responsive and Well-led Care – Strategic Staffing Review	Chief Nurse	To discuss and approve	Bo.1.18.10
	Bo.1.18.11	Freedom to Speak Up Q2 Report	Chief Nurse	To discuss and note	Bo.1.18.11
	Bo.1.18.12	Update on the Bradford Accreditation Scheme (BAS) and the Nursing Quality Dashboard	Chief Nurse	To discuss and note	Bo.1.18.12
10:55	Bo.1.18.13	Organ Donation	Medical Director	To discuss and note	Presentation

	Bo.1.18.14	Learning from Deaths Quarterly Update	Medical Director	To note and gain assurance	Bo.1.18.14
	Bo.1.18.15	Combined Learning Q1 & Q2 2017/18	Director of Governance & Corporate Affairs	To note and gain assurance	Bo.1.18.15
	Bo.1.18.16	'Moving to Good'	Director of Governance & Corporate Affairs	To note and gain assurance	Bo.1.18.16

11:00		Workforce			
	Bo.1.18.17	Report from the Workforce Committee – November 2017	Chair of the Workforce Committee	To note and gain assurance	Bo.1.18.17
	Bo.1.18.18	Workforce Report	Director of HR	To discuss and note	Bo.1.18.18
	Bo.1.18.19	Equality & Diversity Update	Director of HR	To discuss and note	Bo.1.18.19

11:15		Finance & Performance			
	Bo.1.18.20	Report from the Finance and Performance Committee – November & December 2017	Chair of the Finance & Performance Committee	To discuss and note	Bo.1.18.20
	Bo.1.18.21	Finance Report	Director of Finance	To note and gain assurance	Bo.1.18.21
	Bo.1.18.22	Trust Improvement Plan	Director of Finance	To note and gain assurance	Bo.1.18.22
	Bo.1.18.23	Performance Report	Director of Finance	To note and gain assurance	Bo.1.18.23
	Bo.1.18.24	EPR Update	Director of Informatics	To note and gain assurance	Presentation

11:40		Major Projects			
	Bo.1.18.25	Report from the Major Projects Committee – December 2017	Chair of the Major Projects Committee	To note and gain assurance	Bo.1.18.25

11:45		Partnerships			
	Bo.1.18.26	Report from the Partnerships Committee – December 2017	Chairman	To note and gain assurance	Bo.1.18.26

11:50		Audit & Assurance			
	Bo.1.18.27	Report from the Audit & Assurance Committee – December 2017	Deputy Chair of the Audit Committee	To note and gain assurance	Bo.1.18.27

11:55		Governance			
	Bo.1.18.28	CQC Fundamental Standards	Director of Governance & Corporate Affairs	To note and gain assurance	Bo.1.18.28
	Bo.1.18.29	Amendments to the Foundation Trust Constitution	Director of Governance & Corporate Affairs	To discuss and approve	Bo.1.18.29
	Bo.1.18.30	Register of Board Declaration of Interest	Chairman	To note and gain assurance	Bo.1.18.30
	Bo.1.18.31	Board Assurance Framework Q3	Chief Executive	To note and gain assurance	Bo.1.18.31

12:05		For Information			
	Bo.1.18.32	Confirmed Finance and Performance Committee Minutes – September, October and November 2017	Chair of the Finance & Investment Committee	To note	Bo.1.18.32
	Bo.1.18.33	Confirmed Quality Committee Minutes – October and November 2017	Chair of Quality Committee	To note	Bo.1.18.33
	Bo.1.18.34	Confirmed Audit & Assurance Committee Minutes – October 2017	Deputy Chair of the Audit & Assurance Committee	To note	Bo.1.18.34
	Bo.1.18.35	Confirmed Health & Safety Committee minutes – September 2017	Chair of the Health & Safety Committee	To note	Bo.1.18.35
	Bo.1.18.36	Confirmed Charitable Funds Committee minutes – July 2017	Chair of the Charitable Funds Committee	To note	Bo.1.18.36
	Bo.1.18.37	Nurse Staffing Data Publication Report – October 2017	Chief Nurse	To note	Bo.1.18.37
12:10	Bo.1.18.38	Any other business	Chairman		Verbal
	Bo.1.18.39	Issues to add to Corporate Risk Register	Chairman		Verbal
	Bo.1.18.40	Issues to escalate to NHS Improvement	Chairman		Verbal
	Bo.1.18.41	Issues to be reported to Care Quality Commission	Chairman		Verbal
	Bo.1.18.42	Items for Corporate Communications	Chairman		Verbal
	Bo.1.18.43	Date and time of next meeting 8 March 2018	Chairman		Verbal